



Florida School Boards Association SUPERINTENDENT SEARCH

BREVARD SEARCH TIMELINE

January 9, 2023	School Board Work Session - Pre-search input from Board. Discussion regarding search timeline and associated activities as desired by the Board to include but not limited to website portal - on-line survey - community/staff forums - superintendent job description - other items as needed. 1:00 p.m.																				
January 24, 2023	School Board Work Session – Review DRAFT timeline and finalize on-line survey. 9:00 a.m.																				
January 30 thru February 17, 2023	Window for on-line survey, community forums and focus groups. Conduct 4 community forums: <table><tr><td>Feb. 6th</td><td>Bayside H.S.</td><td>Cafeteria</td><td>6:00 p.m.</td></tr><tr><td>Feb. 7th</td><td>Satellite H.S.</td><td>Media Center</td><td>6:00 p.m.</td></tr><tr><td>Feb. 8th</td><td>Titusville H.S.</td><td>Media Center</td><td>6:00 p.m.</td></tr><tr><td>Feb. 13th</td><td>Rockledge H.S.</td><td>Media Center</td><td>6:00 p.m.</td></tr></table> Conduct staff focus group: <table><tr><td>Feb. 16th</td><td>Viera E.S.</td><td>Media Center</td><td>5:00 p.m.</td></tr></table> Window for Student input via survey: Feb. 6 th – 16 th	Feb. 6 th	Bayside H.S.	Cafeteria	6:00 p.m.	Feb. 7 th	Satellite H.S.	Media Center	6:00 p.m.	Feb. 8 th	Titusville H.S.	Media Center	6:00 p.m.	Feb. 13 th	Rockledge H.S.	Media Center	6:00 p.m.	Feb. 16 th	Viera E.S.	Media Center	5:00 p.m.
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February 21, 2023	School Board Work Session - Discussion regarding results of on-line survey and community/staff forums - superintendent job description. Determine minimum and/or preferred qualifications - qualities and characteristics needed in the next superintendent - salary range - length of contract to be offered - contents of application packet - application process and advertisement venues - other items as needed. 1:00 p.m.																				
February 24, 2023	Advertisement period begins.																				



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March 7, 2023	School Board Work Session - Discussion related to applicant screening process for selecting semi-finalists - finalist's interview schedule and associated activities - other items as needed.	1:00 p.m.
March 13 thru 17, 2023	Spring Break	
March 31, 2023	Advertisement period ends. (Midnight)	
April 4, 2023	Special School Board Meeting or Work Session - Identify semi-finalists (no ranking) and questions for semi-finalists - Review the method/process for selection of finalists - contract negotiation process - Update related to finalist's interview schedule and associated activities - other items as needed.	9:00 a.m.
April 11, 2023	FSBA receives responses from semi-finalists for dissemination to the Board.	
April 18, 2023	Special School Board Meeting or Work Session - Identify finalists – Review the method/process for selection of superintendent - Updates related to on-site interviews - other items as needed.	9:00 a.m.
April 26, 2023	Out of area finalists arrive in Brevard County.	
April 27 and 28, 2023	Conduct on-site interviews for finalists (NOTE: On-site interviews to include School Board collectively and School Board members individually.)	9:00 a.m.
May 2, 2023	Special School Board Meeting – Select Superintendent	9:00 a.m.
May 9, 2023	School Board Meeting – Approve Contract	5:30 p.m.
Date TBD	New Superintendent start date.	