

School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601

Mark W. Mullins, Ed.D., Superintendent



MEMORANDUM

DATE: August 19, 2019
TO: Principals
FROM: Kevin M. Thornton, Director, Food and Nutrition Services
SUBJECT: Outside Meals Procedure

As a reminder, all schools are expected to establish and clearly communicate written procedures addressing outside meals with students and parents. Outside meals are defined as food from a commercial establishment (restaurant) that is brought to the school by parents and/or guardians that may create a disruption to the school day. Your procedures regarding this practice should meet the needs of your school's culture. In an effort to accommodate instances when parents may need to provide lunch for their, the following school guidelines are provided for your consideration as a minimum standard:

Elementary:


Individuals on the student contact list only are permitted to bring in or drop off a meal for their child. Each school will provide an eating area away from the cafeteria where parents/guardians can eat with their child. Meals dropped off will be held in the front office to safeguard instructional time.

Secondary:

Individuals on the student contact list only are permitted to bring in or drop off a meal for their child. Each school will designate an eating area away from the cafeteria where parents/guardians can eat with their child. Meals dropped off will be held in the front office to safeguard instructional time. At the school's discretion, meals dropped off may be required to be consumed in a designated eating area away from the cafeteria.

I appreciate your on-going support of Food Services. Please contact me at 321-633-1000 extension 11690 should you need further guidance or clarification.

Approved: _____


Mr. Robin Novelli
Chief Operations Officer

Kevin M. Thornton, Director
Office of Food & Nutrition Services
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