EMPLOYEE FEELS SICK
COVID-19 RESPONSE PROTOCOLS

Supervisor asks COVID-19 symptom questions in a confidential setting.
Including, but not limited to: Fever greater than 100.4°F? Chills? Cough? Soreness of breath or difficulty breathing? Fatigue? Muscle or body aches? Headache in combination with congestion? New loss of taste or smell? Sore throat? Nausea or vomiting? Diarrhea?

At home
- Employee stays home and informs supervisor

At worksite
- Employee informs supervisor, dons surgical face covering, and leaves worksite

Employee remains at home on FFCRA/Acquired/ROA (teachers only) leave

Notify Deputy Superintendent/Chief Human Resources Officer
- Activate District Response Team

Positive Covid Test
- Remain home and away from others

Presumptive COVID Case
- Remain home and away from others

Negative Viral* Covid-19/Other Illness
- Remain home and away from others until feeling better

No Test Results
- Waiting on Test Results
- Remain home and away from others until test results are received

No fever (100.4°F or greater) for 24 hours without using medication to reduce fever
- Notify Deputy Superintendent/Chief Human Resources Officer

Close down employee work area(s) for 24 hours
- Notify Head Custodian

All employee work areas cleaned and sanitized after 24 hours. Refer to COVID exposure cleaning protocol

Open area for use

Employee returns to work

If out more than five (5) days must provide a doctor's note upon return

* For purposes of a negative result, a rapid test is not appropriate
**Flowchart cannot account for all potential situations. BPS and Brevard DOH will consult, as needed, for cases not readily determined by this flowchart.
***Flowchart is subject to change based on guidance from CDC and FDOH.

8/7/2020
B. Thedy

Employee
Supervisor
Custodial Services
District Office