



COVID-19 Notification Process

Our main method of communication in the event of student/staff exposure, classroom, school or district closures will be email and text. Please make sure your contact information is updated with your school and that your primary number is your mobile phone, to receive text messages.

Visit www.Brevardschools.org/COVID-19 for related information and helpful resources.

1 Student or Employee Tests Positive for COVID-19

Parent/guardian or staff member must notify their school/department if they or their child has tested positive. They must also notify their school/department if they are a direct contact to a case.

2 Department of Health (DOH) is Notified

The school principal (or designee) will notify the District, conduct contact tracing to determine if any other individuals have had direct contact to a positive staff member or student, and if a classroom or specific area in the school needs to be shut down for cleaning and disinfecting.

3 Parent/Guardian(s) and Staff are Notified

A letter will be sent from the Department of Health or District to only those parents/guardians of students and/or staff members who are direct contacts to a case providing quarantine instructions. A contact to a case is someone who has been within 6-feet of a person with confirmed COVID-19 for at least 15 minutes and for two days prior to the onset of symptoms or test results. The school will provide details on continuity of instruction and ESE support services, access to technology/devices, continuity of feeding, etc.

4 Continue Student Learning

Impacted students will be temporarily transitioned to a Continuity of Instruction Plan depending on the level of closure. This information will be communicated by your school.

5 Continue Daily Health Screening & Preventative Habits

If you/your child is a direct contact to a case, follow quarantine instructions. If not, continue to check your/your child's temperature and conduct health screenings on a daily basis before leaving for school/work. Should you or they have a fever above 100.4 or show signs or symptoms of COVID-19, stay home and consult your doctor or a medical professional. Notify your teacher or front office about your child's absence.

6 Return to School

Parents/guardians and staff are responsible for following DOH guidelines for a safe and healthy return to school or work. Your school will be in close communication with you regarding specific information on when you should return to school after a quarantine or closure.