

# Facilities Services



*"A team is not a group of people who work together. A team is a group of people who trust each other." - Simon Sinek*



*Photo: South Lake Elementary*

## Brevard Public Schools Vision:

Brevard Public Schools will serve our community and enhance students' lives by delivering the highest quality education in a culture of dedication, collaboration, and learning.

## Our Mission:

Facilities Services is committed to providing a safe and healthy learning environment for all students and staff through the proper planning, design, construction, operation, maintenance, and inspection of our educational facilities in the most economical manner possible.

The Facilities Team is an important partner in serving every student with excellence. We strive to:

- Collaborate with Leading and Learning to drive our performance.
- Plan, build, and maintain facilities that are adaptable to the evolving needs of our students and faculty.
- Improve our facilities through innovation and teamwork.

*Visit our web pages at [www.BrevardSchools.org](http://www.BrevardSchools.org), click on Departments & Programs, then Facilities Services.*

### Assistant Superintendent

Susan Hann, P.E., AICP  
321-633-1000, ext. 11450

### Administrative Assistant

Jennie Bowers  
321-633-1000, ext. 11450

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### Special points of interest

- Building and grounds maintenance
- Sales surtax and major capital renewal projects
- Facilities planning
- Comprehensive safety inspections
- Permitting

## Capital Projects

# Planning and Project Management

## Facilities Planning

### Facilities Planning

The Facilities Services Planning Department is responsible for ensuring that adequate and appropriate facilities are available for the students, their teachers, administrators, and support staff. Planning goals include utilizing existing capacity efficiently, ensuring that there are no schools over capacity, and working with communities to consider neighborhood issues in the planning process. Planning functions include: capacity planning; attendance boundary changes; modifying use of space; maintaining Florida Department of Education Inventory of School Facilities (FISH); providing ADA room signage; preparing reports, maps and plans; and intergovernmental coordination.



#### Planning and Project Management

David Lindemann, Director  
321-633-1000, ext. 11463

#### Project Manager

Dave Martin  
321-633-3580, ext. 13066

#### Construction Manager

Chris Gerber  
321-633-3580, ext. 13048

#### Construction Manager

Chris Payne  
321-633-3580, ext. 13065

#### Construction Manager

Tim Brown  
321-633-3580, ext. 13060

#### Construction Manager

Camille Gordon-Taylor  
321-633-3580, ext. 13062

#### Manager - Facilities Planning & Intergovernmental Coordination

Karen Black  
321-633-1000, ext. 11418

### Capital Projects

#### New construction and major capital renewal projects

Facilities renewal and planning, design, and construction of new educational facilities.

#### Sales surtax projects

Central energy plant renewal, air conditioning equipment replacement, electrical upgrades, roof renewal, security and educational technology.

#### Small capital projects utilizing in-house construction team

Small construction projects, including modifying the use of space.

#### School Initiated Projects (SIP)

Projects funded primarily by the school such as playgrounds, space modifications, and marquee signs. These projects may be completed by an in-house team or contracted.

Contact Jennie Bowers at 321-633-1000, ext. 11450 for more information.

## HVAC/Energy Resource & Conservation

# Plant Operations and Maintenance

## Grounds Services

IF YOU HAVE A MAINTENANCE QUESTION OR CONCERN, CONTACT A  
SUPERVISOR ASSIGNED TO YOUR SCHOOL:

South Area Service Team Supervisors:	Central Area Service Team Supervisors:	North Area Service Team Supervisors:
George Cook - 321-614-4281 Robert Sutton - 321-652-8877	Kyle Rentfrow - 321-987-3974 Steve Griggs - 321-258-8895	Kevin Batchelor – 321-302-9194 Herb Johnson – 321-544-3582
Bayside High	520 Transportation	Apollo Elementary
Central Middle	Andersen Elementary	Astronaut High
Columbia Elementary	Beachside Offices (PSO)	Atlantis Elementary
Discovery Elementary	Cocoa Beach Jr./Sr. High	Audubon Elementary
Gemini Elementary	Creel Elementary	Cambridge Elementary
Harbor City Elementary	Croton Elementary	Cape View Elementary
Heritage High	DeLaura Middle	Challenger 7 Elementary
Hoover Middle	Eau Gallie High	Clearlake
Indialantic Elementary	ESF	Cocoa Jr./Sr. High
Jupiter Elementary	Freedom 7 Elementary	Coquina Elementary
Lockmar Elementary	Golfview Elementary	Cuyler
McAuliffe Elementary	Holland Elementary	Edgewood Jr./Sr. High
Meadowlane Intermediate	Jefferson Middle	Endeavour Elementary
Meadowlane Primary	Johnson Middle	Enterprise Elementary
Melbourne Bus Compound	Kennedy Middle	Fairglen Elementary
Melbourne High	Longleaf Elementary	Gardendale
Mid-South Support	Manatee Bus Compound	Gibson Park
Old Creel Bus Compound	Manatee Elementary	Imperial Estates Elementary
Palm Bay Elementary	McLarty Stadium	Jackson Middle
Palm Bay High	McNair Middle	Lewis Carroll Elementary
Port Malabar Elementary	Ocean Breeze Elementary	Madison Middle
Riviera Elementary	Plant Operations & Maintenance	Merritt Island High
Roy Allen Elementary	Quest Elementary	MILA Elementary
Sabal Elementary	Rockledge High	Mims Elementary
South Area Head Start	Roosevelt Elementary	North Area Bus Compound
Southwest Middle	Satellite Bus Compound	Oak Park Elementary
Stone Middle	Satellite High	Pinewood Elementary
Sunrise Elementary	Sea Park Elementary	Riverview
Turner Elementary	Sherwood Elementary	Saturn Elementary
University Park Elementary	South Pine Grove	South Lake Elementary
West Melbourne Elementary	Suntree Elementary	Space Coast Jr./Sr. High
West Shore Jr./Sr. High	Surfside Elementary	Stevenson Elementary
Westside Bus Compound	Tropical Elementary	Titusville High
Westside Elementary	Viera High	Whispering Hills
	Viera Elementary	
	Williams Elementary	

### Plant Operations and Maintenance

**Jim Ross, Director**  
321-633-3580, ext. 13001

### Administrative Assistant

**Myrna Bowker**  
321-633-3580, ext. 13002

### Maintenance Coordinator

**Richard Vogt**  
321-633-3580, ext. 13057

### Work Control Supervisor

**Robert Wiebel**  
321-633-3580, ext. 13064

### Grounds Services Supervisor

**Matt Nolle**  
321-633-3580, ext. 13029

### Facility Assessment Supervisor

**Tony Troisi**  
321-633-3580, ext. 13045

### Controls/Chillers/ Boilers Supervisor

**Sean Click**  
321-633-3580, ext. 13058

IF YOU NEED ACCESS TO THE WORK ORDER SYSTEM, PLEASE CONTACT RICHARD VOGT, EXT. 13057, OR DAVE  
CLAIBORNE, EXT. 13044

IF YOU NEED MAINTENANCE/REPAIRS DONE AT YOUR SCHOOL OR IF YOU HAVE A MAINTENANCE EMERGENCY, CALL  
321-633-3600.

A Maintenance Customer Service Center representative will take your call, create a work order and route the  
work order to the appropriate supervisor. You can also submit a work order on-line.

**Code  
Compliance**

# Environmental Health and Safety

**Custodial  
Services**

## Environmental Health & Safety

Jim Powers, Director  
321-633-3580, ext. 13074

## Environmental Health & Safety Clerk

Doreen Miller  
321-633-3580, ext. 13012

## Environmental Health & Safety Supervisor

Steve Griffin  
321-633-3580, ext. 13079

## Office of Custodial Services Supervisor

Peter Tridnivka  
321-633-3580, ext. 13032

The Environmental Health and Safety Team supports all schools and ancillary facilities with services including:

- *Annual comprehensive safety inspections.*
- *Annual facility custodial assessment.*
- *Asbestos, lead, and radon detection and management.*
- *Building, casualty and fire safety inspections.*
- *Emergency response/management*
- *Hazardous materials management*
- *Indoor air quality (IAQ) evaluation, testing, and reporting.*
- *Liaison with State Health Department*
- *Work place safety.*



## Central Custodial Services Office

Each site based custodial staff is responsible for maintaining a healthy working environment for all occupants and visitors in accordance with Florida Statutes. The Central Custodial Services Office provides custodial training and certification.

## Team Objective

The Environmental Health and Safety Department strives to provide consistent, reliable, safety related services to district school populations, fellow departments, and other agencies by identifying and reporting environmental, health, safety, and sanitary deficiencies in order to quickly and efficiently take corrective actions to prevent injury to students, employees, and guest. Our team stays current with changing issues, rules and regulations, and works towards continually improving processes and customer service

**If you have an environmental or custodial emergency,  
call 321-633-3600.**

A Maintenance Customer Service representative will take your call, create an environmental health and safety work order and route the work order to the appropriate supervisor.





*“Teamwork is the ability to work together toward a common vision. The ability to direct individual accomplishments toward organizational objectives. It is the fuel that allows common people to attain uncommon results.” -Andrew Carnegie*

## Permitting

Any building or site improvement must be approved through the School Initiated Project (SIP) process. All projects located on School Board property require permitting. No permit fees are charged for permitting services with Brevard Public Schools.

Currently, the Building Official function is a contracted service. Almost all facility modifications require a building permit and almost all work must be done by a licensed contractor. The purpose of a building permit is to ensure that the work complies with the Florida Building Code and Florida’s State Requirements for Educational Facilities (SREF). The purpose of these regulations is to provide a framework for student and occupant safety. The reason for using a licensed contractor is to ensure the contractor has the appropriate skills and the insurance required by Brevard Public Schools.

The building permit process includes plan review, construction material review, contractor license review and inspection.

### Administrative Secretary

Jennifer Bowen  
321-633-3580, ext. 13073

### Building Official

Dave Olivieri  
Universal Engineering, Inc.

## Our Mission

Our mission is to provide for the life safety, health and welfare of the students, faculty, visitors, and staff of Brevard Public Schools.

Activities include:

- Code Administration
- Plan Review
- Permit Issuance
- Project Inspection
- Violation Notices for non-compliance.
- Issuance of a Certificate of Occupancy (CO) or Certificate of Completion (COC)

## Have a question about volunteers performing work on your school campus?

Volunteers must pass the BPS security screening and sign the BPS hold harmless agreement. If the work requires a contractor license and /or a building permit, the work cannot be done by volunteers unless they have the proper license and obtain a building permit.



Photo: Viera Elementary,  
Hofmann Images LLC



## Facilities Services Departments

Facilities Services	Susan Hann, Assistant Superintendent	321-633-1000, ext. 11450
Plant Operations and Maintenance	Jim Ross, Director	321-633-3580, ext. 13074
Planning and Project Management	David Lindemann, Director	321-633-1000, ext. 11463
Environmental Health and Safety	Jim Powers, Director	321-633-3580, ext. 13074
Building Department (Permitting)	Jennifer Bowen	321-633-3580, ext. 13073



## School Board of Brevard County

# Facilities Services

**2700 Judge Fran Jamieson Way**

**Viera, FL 32940**

**Office: 321-633-1000, ext. 11450**

[www.BrevardSchools.org](http://www.BrevardSchools.org)