



# Welcome to the 2020-21 Voluntary Prekindergarten (VPK)



Due to Covid-19 precautions, VPK registration will be done a little differently this year. **The VPK registration window will end on June 18, 2020.** There are multiple steps to this registration process.

- 1) Be sure you have your VPK Certificate.
- 2) Complete the VPK packet below.
- 3) Complete the school registration packet as directed by the school.
- 4) Gather the required personal documents (see list below)
- 5) Follow the school instructions on how to submit your completed VPK application and registration packet by **June 18.**

## Personal documents

Birth certificate, current immunization records, current physical examination and two (2) forms of residency verification.

Checklist of items you will need for a complete VPK registration packet. Follow the school's instructions to submit your completed packet by **June 18, 2020.**

- VPK Application
- Attendance Policy Acknowledgement
- VPK Certificate
- Personal Documents (listed above)
- Student Registration Form
- Cell Phone Contract
- Health Card
- Parent Permission for Health Screening
- Cloud Collaboration Form K-6
- Annual Student Declaration
- K-12/Adult Registration Form Addendum
- Student Photographs/Video and Directory Information
- Food and Nutrition Special Services Form

## Notes

Submitting an application does not guarantee VPK placement. There are attendance boundaries and limited spaces available. Some schools may require a selection process and/or lottery.

For more information contact your school office or visit <https://www.brevardschools.org/Domain/9687>

**Together we can prepare your child for kindergarten and  
build the foundation for school success.**



# Florida VPK

2020-2021 School Year

Let's read, sing, talk, play, learn and grow in VPK!



**Brevard Public Schools offers free, full day VPK programs with certified teachers & instructional assistants, free breakfast & lunch.**

Children must be 4 years old on or before September 1, 2020 and live in Brevard County.

Children born between February 2 and September 1 of the calendar year may postpone VPK enrollment until the following school year when the child will be 5 years old.

Apply now for the VPK Certificate

Step  
1

**Apply now for the VPK Certificate of Eligibility** by visiting the Early Learning Coalition of Brevard <https://www.elcbrevard.org/> and completing the application on the Florida's Early Childhood Family Portal



School VPK applications are being accepted until June 18, 2020

Step  
2

**Apply and register for a VPK program by visiting the school's website or contacting the school you are interested in attending.**

**Keep in mind the limitations noted on the next page, for schools hosting VPK.**



## Welcome to Brevard Public Schools VPK Programs

To apply and register for a VPK program, please visit the school's website or contact the school you are interested in attending.

Keep in mind the limitations noted under each program title.

Applications will be accepted until June 18, 2020.

### **Step FOURward VPK**

*Step FOURward VPK is a state & federal Title I funded program for students who live in the attendance area of the school.*

Cape View Elementary  
Columbia Elementary  
Dr. W. J. Creel Elementary  
Croton Elementary  
Fairglen Elementary  
Golfview Elementary  
Harbor City Elementary  
MILA Elementary  
Pinewood Elementary  
Riviera Elementary  
Sabal Elementary  
Turner Elementary



### **High School VPK**

*Selected high schools offer VPK to students in all attendance areas on a modified schedule.*

Eau Gallie High School  
Merritt Island High School  
Palm Bay High School  
Satellite High School  
Viera High School

*High School VPK has an adjusted student schedule; Tuesdays – Fridays and 5 – 6 hours a day.*

### **Blended VPK**

*Blended VPK is open to all attendance areas for basic education and exceptional education students working together.*

Atlantis Elementary  
Audubon Elementary  
Columbia Elementary  
Dr. W. J. Creel Elementary  
Longleaf Elementary  
McAuliffe Elementary  
Oak Park Elementary  
Palm Bay Elementary  
Pinewood Elementary  
Riviera Elementary  
Saturn Elementary  
Sea Park Elementary  
Sunrise Elementary  
Ralph Williams Elementary

### **Head Start VPK & Head Start 3**

*Head Start is a federally funded program for 3 and 4-year-old children and their families. Eligibility is based on family income guidelines.*

**Please visit the [Head Start website](#) or contact the office at 321-617-7786 ext. 31380 for information and to apply.**

Cambridge Elementary  
Coquina Elementary  
Discovery Elementary  
Endeavour Elementary  
Enterprise Elementary  
Jupiter Elementary  
Mims Elementary  
Palm Bay Elementary  
Port Malabar Elementary  
Saturn Elementary  
Sherwood Elementary  
University Park Elementary

**Submitting an application does not guarantee VPK placement.**

**There are attendance boundaries and limited space available.**

**Some schools may require a selection process and/or lottery.**

**Before and After School Care services are not available to VPK students.**



**Brevard Public Schools**  
**Step *FOUR*ward VPK Application**  
**2020-21 School Year**



**Please print**

School Name: \_\_\_\_\_

Student's Name: \_\_\_\_\_  
*First Middle Last*

Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Address City Zip*

Phone: \_\_\_\_\_  
*Day time phone number Alternate phone number*

Date of Birth: \_\_\_\_\_ Race: \_\_\_\_\_  Male  Female

Do you have a 2020-2021 VPK Certificate?  YES  No

**Please check each item below that applies to your child or family.**

- \_\_\_\_\_ Child participated in Head Start, Early Head Start or BPS Teenage Parent Program (TAP)
- \_\_\_\_\_ Homeless, living with a relative or friend
- \_\_\_\_\_ Homeless, living in a shelter, car, campground, transitional housing, etc.
- \_\_\_\_\_ Foster parent of eligible child
- \_\_\_\_\_ Guardian (not natural parent) of eligible child
- \_\_\_\_\_ Single parent
- \_\_\_\_\_ Teen parent (at time of child's birth)
- \_\_\_\_\_ Incarcerated parent(s) of eligible child
- \_\_\_\_\_ Parent or guardian on military deployment
- \_\_\_\_\_ Parent or eligible child speaks a primary language other than English (English Language Learner)
- \_\_\_\_\_ Child has an Individualized Education Plan (IEP)
- \_\_\_\_\_ Parent has concerns about eligible child's speech, language, development or learning
- \_\_\_\_\_ Family referred by an agency (Child Find, Brevard Cares, DCF, Yellow Umbrella, etc.)
- \_\_\_\_\_ Other
- \_\_\_\_\_ None of the above items apply

**I understand this is an application for a Step *FOUR*ward VPK slot at this school and placement in a class is not guaranteed.**

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Parent Notification of Timeline for Step *FOUR*ward VPK**

Dear Parents,

Due to an overwhelming interest in the Brevard Public Schools Step *FOUR*ward Voluntary Prekindergarten (VPK) program, it may be necessary to conduct a needs-based selection process to determine enrollment for 2020-21. Due to Title I regulations, Step *FOUR*ward VPK schools with more registrations submitted than spaces available at the close of VPK registration on June 18 will implement the needs-based selection process according to the following timeline:

### **Now – June 18, 2020 VPK Registration**

Parents complete the Step *FOUR*ward VPK application, district registration documents and provide the school with the following items.

|                                     |                              |
|-------------------------------------|------------------------------|
| VPK Certificate of Eligibility      | Birth Certificate            |
| Immunization Records                | Current Physical Examination |
| Two Forms of Residency Verification |                              |

The required items must be submitted to the school by 4:00 p.m. on June 18. Only complete application packets will be used in the needs-based selection process. Early submissions have no advantage over other submissions since final selection is determined through the needs-based selection process.

### **June 19 – July 3, 2020 Needs-Based Selection Process**

Brevard Public Schools Office of Early Childhood will use an eligibility checklist to prioritize participation based upon needs. A class list and wait list will be developed based on the results.

### **July 6, 2020 Parent Notification**

On or before July 6, the school will notify all parents of the results of the needs-based selection process. In the event a child was placed on the wait list, the parent will be asked to come back to the school to pick up their child's registration packet including the VPK Certificate of Eligibility.

For children not placed in a class, parents have the following options:

- The child's name remains on the wait list for the Step *FOUR*ward VPK program at the school.
- Register their child at another Brevard Public School VPK program where there may be a vacancy and the child is eligible to enroll.
- Enroll their child at a private provider that offers VPK. Parents can find more information at [www.elcbrevard.org](http://www.elcbrevard.org) or by calling 321-637-1800.
- Wait and enroll their child in the Brevard Public School 2021 Summer VPK Program.

Thank you for your interest in the Step *FOUR*ward Voluntary Prekindergarten Program offered in Brevard Public Schools. Please contact the school office if you have questions regarding the VPK registration process.



Office of Early Childhood  
2700 Judge Fran Jamieson Way  
Viera, FL 32940  
321-633-1000 ext. 11340

### **Attendance Policy Acknowledgement**

Dear Parents,

Welcome to the Voluntary Prekindergarten Program. We know this will be an exciting and rewarding experience for you and your child. Since Brevard's program is part of the Florida Voluntary Prekindergarten (VPK) Program, this acknowledgement contains some important information regarding attendance and fees. The full text of all state policies regarding the Voluntary Prekindergarten Program may be found online at <http://www.floridaearlylearning.com/vpk.aspx>

Arriving on time and attending the VPK program every day is very important to both the success of your child and the program. Each day is planned to provide valuable learning experiences for your four-year-old. Please review the attendance policies for this program and sign the form indicating that you received this information and agree to abide by the policies.

#### Attendance:

- It is expected that your child will be on time and attend the VPK Program every day.
- In the event your child must be absent, please notify the school immediately AND submit written documentation for all absences upon their return to school. Written documentation can be a parent or doctor's note or legal document.
- The teacher will keep a daily log of attendance for each student. At the end of the month, you will be asked to review the attendance record, attest to the accuracy and state your desire to have your child remain in the program by signing and returning the Parental Choice form to the school. If you do not sign and return the form within a reasonable time, your child may be withdrawn from the program.
- Withdrawal procedures may begin for any child who has frequent absences and tardies.
- If your child is withdrawn from the program, a new certificate of eligibility must be obtained from the Early Learning Coalition (ELC) parent portal to re-enroll. A child may only re-enroll in a VPK Program one time.

#### Fees:

- The school may request your child bring certain items (supplies, snacks, tissues, etc.) but you are not required to furnish these items.
- You are not required to pay any fees for the VPK Program.

**I have read the attendance policy for the VPK Program, and I agree to abide by these rules.**

**Student** \_\_\_\_\_ **School** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_