



# SCHOOL BOARD OF BREVARD COUNTY, FLORIDA

## NOTIFICATION OF IN LOCO PARENTIS

**Instructions:** This form may be used in cases in which a student is *temporarily* not residing with and/or is not under the supervision of his or her parent/legal guardian for a short period of time **not to exceed thirty (30) days** (typical situations where this form would be used include parent/legal guardian travelling for business or other reasons for a short time and unable to supervise the child(ren)). The parent/legal guardian of the student shall designate in writing that adult person who stands *in loco parentis* to the student during this temporary change. This statement shall include the anticipated date terminating the *in loco parentis* status and shall be notarized and presented to the Principal. NOTE: This Notification shall **not** be used in lieu of the educational location option (ELO) process. This shall not be used to circumvent School Board Policy 7120 Criteria for Balancing School Membership to Capacity and/or Policy 5120 Assignment Within District, which govern student assignment/enrollment and the execution of this In Loco Parentis document does not violate the intent of such assignment policies.

### STUDENT INFORMATION

STUDENT NAME: \_\_\_\_\_ BIRTHDATE \_\_\_\_\_  
Last First Middle Month, Date, Year

### DESIGNATION

I hereby designate \_\_\_\_\_ Address \_\_\_\_\_  
(Type or print full name of person designated)

City, State, Zip Code \_\_\_\_\_ Phone number \_\_\_\_\_

an adult person with whom my child resides and/or supervises my child **not to exceed thirty (30) days**, to stand *in loco parentis* to my child during this temporary change.

The temporary resident/supervision is expected to terminate \_\_\_\_\_  
Month, Day, Year

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_  
Signature of Parent/Legal Guardian

who is personally known to me or who has produced as identification.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires \_\_\_\_\_

### ACCEPTANCE OF IN LOCO PARENTIS DESIGNATION

I do accept the *in loco parentis* designation for the student named above for the purpose of temporary residence/supervision of the student not to exceed thirty (30) days.

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_  
In Loco Parentis Designee Signature

who is personally known to me \_\_\_\_ or who has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires \_\_\_\_\_

Revised 01-17-2018 by Student Services BT

Section 837.06, Florida Statutes, governs false official statements and provides that "whoever knowingly makes a false statement in writing with the intent mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083. History. —s. 58, ch. 74-383; s. 34, ch. 75-298; s. 207, ch. 91-224; s. 1313, ch. 97-102.