

**Cape View School Advisory Council Meeting**  
**August 24, 2022**



**Vision Statement:** All Cape View stakeholders will work to cultivate a safe and welcoming environment, by providing a positive, cohesive, and engaging atmosphere.

Welcome / Sign In / Adoption of Agenda / By-Laws	Thornton
Membership Information / Nomination of Officers	
<ul style="list-style-type: none"><li>• SAC Chairperson must be voted on by the SAC Team.</li><li>• Elect SAC Secretary.</li><li>• Parents and Community must make at least 51% of the SAC.</li><li>• School Board Employees can be no more than 49% of the SAC.</li></ul>	Thornton
BPS Strategic Goals (4)	Keane
Our School Vision & Mission	Keane
Overall School Data	Keane
Comprehensive Needs Assessment (CNA)	Wedel
Volunteer Orientation / PTO Meeting	
<ul style="list-style-type: none"><li>• Monday, August 29<sup>th</sup> @ 3:15 PM</li></ul>	Thornton
Input (Open Forum)	Thornton
Next Meeting: September 14 <sup>th</sup> / Adjournment	Thornton

**Notes**

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**Mission Statement:**

*Cape View teachers will focus on intentional planning to provide standards-aligned instruction, using high quality materials and resources with fidelity to meet the academic needs of all students.*

# **Bylaws for Cape View Elementary School School Advisory Council**

## **Establishment of the Committee**

The committee shall be called The School Advisory Council (SAC). It will be composed of the Principal, an appropriately balanced number of teachers, classified personnel, parents and other community members, and any other personnel deemed appropriate by the team and elected by their constituent group. The group shall be made of no more than 49% school board employees, and at least 51% non-school board employees. The team will endeavor to maintain a balance of all areas of the school faculty on the Committee. All members of the team, however, represent the whole school and should keep that in mind when making decisions.

## **Purpose**

The purpose of the Committee is to address issues which affect the entire school. These should include, but not be limited to, curriculum, discipline, management, staff, services, and maintenance.

## **Committee Elections / Membership**

Their respective peer groups at the school shall elect council members every 3 years representing teachers, education support employees, and parents, in a fair and equitable manner. Ballots will be made up for new nominees. The school community will vote by indicating approval or disapproval of these nominees. Ample advance notice shall be given for nominations of all interested persons in the following categories:

- a. Teachers shall be elected by teachers;
- b. Education support employees shall be elected by education support employees;
- c. Students and parents shall be elected by students and parents;
- d. The Principal will appoint business and community members to achieve appropriate balance.

Members of the School Advisory Council, who miss two (2) regularly scheduled meetings without a satisfactory excuse prior to the scheduled meeting, may be removed from the Council due to lack of attendance. The absences would be discussed, and the Principal and SAC Chair will determine if the member should be removed from the SAC Committee. Vacancies on the Committee will be filled at the next regular meeting. Nominees will be made and seconded and a voice vote taken.

## **Organization**

The Committee will choose at its first regular meeting of the school year, a chairperson, and a secretary.

## **Meetings In-Person**

School Advisory Councils are governed by Florida Sunshine Laws, therefore requiring a quorum (51% or more) be physically present to conduct SAC business. It is permissible for members to attend virtually if the quorum is present and meeting in-person.

## **Sunshine Law**

This law states that two or more members of the SAC cannot discuss matters outside the meeting that may come up for a vote. An abridged version of this law can be found at:

<http://myfloridalegal.com/pages.asp?id=11006&ID=808&DC=2&PH=MS&S=25&CC=700&A=776&T=OpenAccess.htm>

# School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601

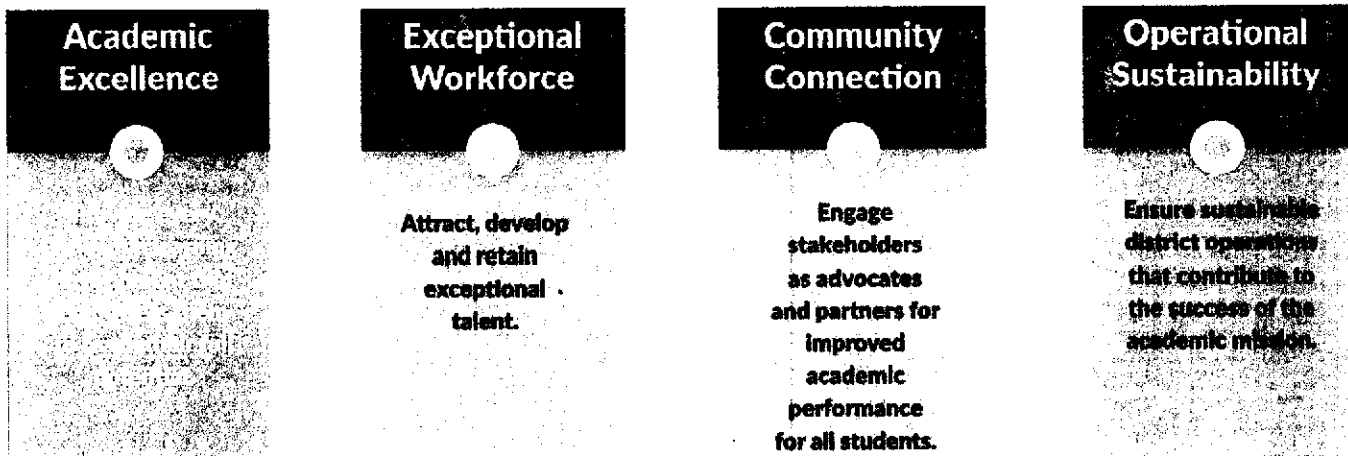
Mark W. Mullins, Ed.D., Superintendent

**Brevard  
Public  
Schools**

## MEMORANDUM

**DATE:** August 31, 2020  
**TO:** Leadership Team  
**FROM:** Mark Mullins, Superintendent *MM*  
**SUBJECT:** BPS Strategic Plan and Accreditation

This memo is to provide all staff the link to the [BPS Strategic Plan 2020-2025](#) (the path is *BPS Homepage>About Us>Strategic Plan*). The plan provides a framework so that the BPS mission - "to serve every student with excellence as the standard" - is achieved. In preparation for Cognia Accreditation occurring January 24-27, 2021, it is important that all Directors and Principals, as well as their staff, increase their exposure and familiarity of how they contribute to our Strategic Plan and the impact they are making toward our **four strategic goals**:



And our **five benchmarks**:

1	2	3	4	5
Kindergarten Readiness	3 <sup>rd</sup> Grade Literacy	Algebra 1 Success	College & Career Acceleration	Graduation Rate

During accreditation, the district, departments, and schools will be provided feedback by a team of Cognia professionals regarding our collective and individual implementation of continuous improvement focused on increasing student performance. The Strategic Plan includes both the academic and operational aspects of BPS as identified in the [Cognia Performance Standards](#), which consists of three domains:

- Leadership Capacity
- Learning Capacity
- Resource Capacity

Please take the time to review and familiarize your staff with the goals and benchmarks of the BPS Strategic Plan, while confirming to your staff that their work is essential and part of a larger strategy to help their department or school succeed.

Thank you so much for your leadership to this district, and most importantly, to the students in our classrooms!

**Reading**

School	Grade	Mean 2022	Mean 2021	Mean 2019	Mean 2018	Difference	%3-5 2022	%3-5 2021	%3-5 2019	%3-5 2018	Difference	Level 1 2022	Level 1 2021	Level 1 2019	Level 1 2018	Difference
Cape View	3	299	303	304	303	-4	53	64	63	68	-11	18	15	26	14	+3
	4	317	319	314	313	-2	58	69	52	56	-11	12	10	13	13	+2
	5	323	330	327	326	-7	61	66	70	70	-5	13	6	11	11	+7
	6	338	328	332	334	+10	77	56	63	69	+21	3	16	11	4	-13

**Math**

School	Grade	Mean 2022	Mean 2021	Mean 2019	Mean 2018	Difference	%3-5 2022	%3-5 2021	%3-5 2019	%3-5 2018	Difference	Level 1 2022	Level 1 2021	Level 1 2019	Level 1 2018	Difference
Cape View	3	302	293	302	300	+9	69	39	65	47	+30	23	27	20	22	-4
	4	314	316	317	316	-2	64	69	63	65	-5	21	18	16	10	+3
	5	310	319	327	320	-9	32	57	68	41	-25	37	29	11	22	+8
	6	336	333	340	336	+3	66	67	85	69	-1	17	9	8	12	+8

**Science**

	Mean 2022	Mean 2021	Mean 2019	Mean 2018	Difference	%3-5 2022	%3-5 2021	%3-5 2019	%3-5 2018	Difference	Level 1 2022	Level 1 2021	Level 1 2019	Level 1 2018	Difference
Cape View	200	203	203	202	-3	45	50	58	60	-5	21	12	11	14	+9

**School Grade**

2022 Grade	2021 Grade	2019 Grade	2018 Grade	2022 Total Points	2021 Total Points	2019 Total Points	2022 ELA LVS 3+	2021 ELA LVS 3+	2019 ELA LVS 3+	2022 ELA LG	2021 ELA LG	2019 ELA LG	2022 ELA LG Low 25	2021 ELA LG Low 25	2019 ELA LG Low 25	2022 Math LV 3+	2021 Math LVS 3+	2019 Math LVS 3+	2022 Math LG	2021 Math LG	2019 Math LG	2022 Math LG Low 25	2021 Math LG Low 25	2019 Math LG Low 25	2022 SCI 3+	2021 SCI 3+	2019 SCI 3+
B	B	A	B	410	421	482	64	62	63	64	66	61	55	60	77	59	60	73	64	62	78	55	59	71	49	52	59

ESSER subgroups not meeting 41% -

# Cape View SAC Meeting

## Sign In Sheet

August 24, 2022

1. Allison Judgen
2. Shara Throat
3. Sunny Billingham
4. Mary Callahan
5. Suzanne Brooks
6. Katy Foster
7. Jill Kiese
8. J. Wood
9. Elizabeth Smith
10. Charity Branstetter
11. Michelle Wedel
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_



# SAC Minutes – August 24, 2022

## Attendance

Sharon Thornton, Allison Hudgens, Jenny Billingham, Molly Callahan, Suzanne Brooks, Katy Foster, Jill Keane, Pam Dodd, Elisabeth Smith, Charity Branstetter, Michelle Wedel

## Opening

Chairperson elected - Thornton

Secretary elected - Hudgens

*Parents and Community must make up 51% of the SAC*

*School board employees can be no more than 49% of the SAC*

## Keane - BPS Strategic Plan

**Academic Excellence**

**Exceptional Workforce**

**Community Connection**

*Wedel - Need for more community involvement – Talk to the city about having a booth at Friday Fest /*

*Reminders for push notifications from class Dojo / teacher and school surveys sent out*

**Operational Sustainability**

## Our School Vision & Mission

***Mission Statement:** Cape View teachers will focus on intentional planning to provide standards-aligned instruction, using high quality materials and resources with fidelity to meet the academic needs of all students.*

***Vision Statement:** All Cape View stakeholders will work to cultivate a safe and welcoming environment, by providing a positive, cohesive and engaging atmosphere.*

## Keane- School Data

ELA	Learning Gains	Lowest 25%
64%	64%	55%

=61

Math	Learning Gains	Lowest 25%
59%	64%	55%

= 59

Science	District	State
49%	55%	48%

=49

B (410 points)

ELA	Grade	%	District	State	2021	Difference
	3rd	53	58	53	64	-11
	4th	58	60	57	69	-11
	5th	61	61	55	66	-5
	6th	77	64	52	56	+21

Math	Grade	%	District	State	2021	Difference
	3rd	69	59	58	39	+30
	4th	64	60	61	69	-5
	5th	32	56	52	57	-25
	6th	66	66	49	67	-1

### **Wedel - Comprehensive Needs Assessment**

Ms. Wedel shared the "Data Review" Presentation, which included some of the same information that Mrs. Keane shared with the overall school data and FSA data.

The presentation also shared i-Ready Reading and i-Ready Math Data broken down by grade level from the end-of-year diagnostics. The SAC team discussed the comparisons of this EOY i-Ready Data to FSA Data. We noticed that in 3<sup>rd</sup> grade, the i-Ready Reading Diagnostic 3 scores show that the students should have performed better on the ELA FSA if these two tests are supposed to correlate.

Parent Survey Results from 21-22: parents feel welcomed, as though office staff is helpful, that they have opportunities to provide feedback (71%)

Areas to grow - Parents want to attend on campus meetings, family nights, back to school nights, etc. Parents want later events.

Open house will possibly be around the beginning of September. Science will begin to pick up in October.

Ms. Wedel asked all SAC Members to share their input on this data on the Google Form Survey <https://forms.gle/gu4BjLkKU2NYc1ad8>

### **Thornton**

Volunteer Orientation / PTO Meeting  
Monday, August 29 @3:15