

**Quest Elementary School  
SAC Meeting Minutes  
Monday, December 16, 2019**

Present: Christine Boyd, Michelle Zeppieri, Bruce Dexter, Nicole Frydenlund, Melanie Jarvis, Theresa Lally, Beth Reeve, Leslie Straessley

Guest: none

Absent: Marsha Johnson

Michelle Zeppieri called the meeting to order at 2:45 p.m.

#### II. Review of Minutes

Minutes from the last meeting were reviewed for accuracy. Nicole Frydenlund motioned to approve the minutes as written. Leslie Straessley seconded the motion. All voted in favor.

#### III. Review Progress towards this year's SIP

Ms. Christine Boyd gave an update on the progress of the staff and student progress on the 2019-2020 SIP. See handout provided for detailed information.

-Targeting the top 25% to extend learning and the bottom 25% for intervention.

-Continuing writing goal and making it more consistent across all grade levels.

-Staff concerns for ELA: ESE subgroup and increasing learning gains, using Complex Text in lessons for science and social studies, use of common language in writing, conduct regular data check meetings, writing night K-2 for parents (this had low attendance)

-Staff concerns for Math: implementing Eureka math, provide interventions with iReady lessons and Zearn, provide Eureka Math night, provide Eureka PD to staff

-Progress: continuing to plug away at action steps and building upon them; PLC teams are getting stronger and have more collaboration

-3rd and 4th grade piloting two programs that if liked will be rolled out to the rest of the school

#### IV. Other

Beth Reeve indicated she would be stepping down as SAC Secretary for 2019-2020 effective immediately as her students are withdrawing from Quest at the semester end. Nicole Frydenlund stated she would be willing to take on the Secretary position for the remainder of the year. Beth Reeve motioned to approved Nicole Frydenlund as Secretary. Leslie Straessley seconded the motion. All voted in favor.

Ms. Boyd and Mrs. Zeppieri will review the bylaws about board member staff/parent ratios to determine if another Quest parent/guardian is needed for the board.

Meeting was adjured at 3:06 PM.

Next Meeting: February 17, 2020