Quest Elementary School's Student Technology Contract
(desktop computers, laptops, iPads)

By signing this contract, I acknowledge that I understand and will comply with the expectations listed below. If I fail to meet the expectations, it will result in consequence and could ultimately result in losing my technology privileges.

Q.U.E.S.T. Agreements for Technology

Quality Work using district approved programs
Uses Self-Control following district guidelines for technology
Expectations for Your Behavior and treating the equipment appropriately
Stays on Task, not wandering to unapproved platforms
Treats Others with Respect while collaborating, creating and using technology

*Some expectations include, but are not limited to: students may NOT change computer settings, change names of icons, delete other student's or teacher's information from the device, move desktop icons, change backgrounds, misuse keyboards and headphones, and eat or drink around Quest’s technology.

Consequences:

1st Offense: Warning and parent contacted by teacher

2nd Offense: Parent contacted and loss of technology privileges for 3 days

3rd Offense: Parent Contacted and loss of technology privileges for 5 days

4th Offense: Parent Contacted and loss of technology privileges for remainder of the quarter

*Teacher and/or administration reserve the right to enact more consequences as needed, including a referral or possible suspension, depending on the severity of the offense.

__________________________________________
Print Student Name

__________________________________________
Student Signature

__________________________________________
Parent Signature Date
Technology Device Contract for Quest Elementary

Throughout the year, students will have opportunities to share ideas and collaborate digitally. We will be using technology extensively to better meet the needs of all students. Videos, interactive sites, and Google Classroom provide students with safe environments to record their ideas and share with each other. The majority of the sites we use can only be accessed with special codes and/or passwords, and posts are private, only viewable to those in the class. We will practice “netiquette” throughout the school year and students will receive instruction on appropriate computer use.

Infusing technology into classroom instruction using a blended learning approach provides opportunities to meet each student’s individual needs. The laptops are not being used for the purpose of practice and games. They are used to help us meet today’s rigorous standards. Students will be expected to actively use laptops in creating high quality work using the latest technological tools. Many assignments throughout the year will be completed and submitted using technology. Many individualized assessments will also be administered to students using the laptops. Lessons completed using the laptops are just as important as those completed using traditional methods. We encourage you to check Edline regularly so you are aware of your child's progress on all assignments.

As we begin the 2019-2020 school year, it is important to once again review the strict rules of the “Acceptable Use Policy” signed at registration. These rules are made for the safety of students and serve as guidelines for technology use anywhere. Please take a moment to stress the importance of these items with your child.

1. I will treat all tools (laptops, headphones, etc.) respectfully. I understand that if I damage the laptop intentionally, my family is responsible for repairing or replacing the laptop.
2. The laptop is a tool and will only be used for classroom work.
3. I will not open or modify any user’s folder, work, or files.
4. I will not personalize my computer backgrounds, add stickers or write on the device.
5. Laptops are to remain in assigned spaces. They are not to be taken outside of the classroom unless directed to do so by the teacher. Laptops SHOULD NEVER BE TAKEN HOME.
6. Laptops should be carried securely using two hands and should always be placed directly on a desk’s surface.
7. Food and drink should not be placed in any area where laptops are in use.
8. Computer problems are not an excuse for late or missing work. If my computer has an issue in class, I will let my teacher know immediately so that I can maximize my learning time.
9. All assignments completed on the computer must be my own work at all times. Items not submitted properly through Google Classroom using my school Google Drive account will not receive credit because my teacher isn’t fully able to see that my work is my own. I will not share information or answers unless instructed to do so by my teacher.
10. I will only use the components of my Google Drive and Google Classroom account for educational purposes. I understand that these are not personal accounts and they should only contain assignments pertaining to work assigned by my teacher(s). My personal email, Google accounts, etc. may NOT be accessed using school computers.
11. I will cite sources appropriately to give credit to the work of others and will not plagiarize the work of others.
12. I will not post any personal information (my own or someone else’s), including full names, addresses, or phone numbers.
13. I will use appropriate spelling and grammar (no text lingo).
14. I will not post a picture or video (educational purposes only) of someone else without their permission and my teacher’s permission.
15. I will use socially appropriate language and a respectful tone of voice. I am responsible for my words and conduct both in class and online. I will not write anything that could hurt someone’s feelings.
16. I understand that some of my assignments may need to be completed at home. If I do not have computer access at home, I will notify my teacher in advance so that I do not fall behind on work. I will make sure my parents are aware of any work I need to complete on the computer so that I have adequate time to work on the home computer.

Students must follow these procedures at all times while using the devices. Violations of these procedures will be addressed to determine the proper course of action. School administration and faculty have the right to view the content of the device and drive at any time and may deny a student the use of a device at any time.

As the parent or guardian of the student above, I grant permission for access to the school’s computer resources, including Internet accessibility and assigned devices. While supervision is provided when using the Internet, Brevard County does filter the Internet for inappropriate or unacceptable content. I fully understand that some materials on the Internet may be considered controversial, inappropriate or offensive. I understand that my child may keep his/her access as long as the procedures and rules described in the Acceptable Use of Electronic Resources and Internet Safety Policy in the student handbook are followed. Should my son/daughter violate any of the rules or procedures, he/she will be held accountable for his/her actions by the school.

I have read the Device Student/Parent Agreement and understand the costs and responsibilities associated with it.

Student ___________________________ Parent ___________________________ Date _____________