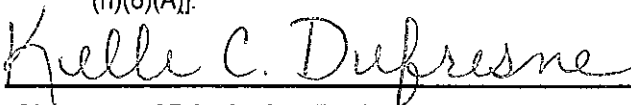


MILA ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

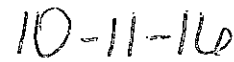
I, Kelli Dufresne, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: MILA will serve students with excellence as the standard by supporting parental involvement through ongoing, two-way, meaningful communication about student academic learning and school activities.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: MILA will involve parents in the planning, review and improvement of Title I programs, including involvement in the decisions regarding how funds for parental involvement will be used, in the following ways:

*Invite parents during Back to School Night/Annual Title I Meeting (August 25, 2016), where families learn about MILA's Title I program and budget. In addition, they will sign MILA's Title I Compact after watching Title I Annual Meeting Presentation.

*Plan and review Title I program and budget with MILA's School Advisory Committee and Parent Teacher Organization during MILA's fall meetings held on September 22, October 6, October 20, November 17, December 15. SAC committee members are nominated as well as the teachers. This is followed by a ballot that is sent home to parents to vote for the parent representatives. Teachers receive a ballot to vote for the teacher representatives. PTO is opened to whomever would like to participate.

*Enable parents to provide input of ways to improve MILA's Title I programs and expenditures through the District Parent Survey. Report results during School Advisory and PTO meetings held in May 2017 as well as in weekly MILA Matters. The meetings are open to all parents who wish to attend and provide suggestions.

*Post MILA's Title I plan on the school's website.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Step FOURward/Voluntary Pre-Kindergarten (VPK)	Title I funding at MILA supplements our VPK program, allowing us to offer full day services under a "cooperative model" for our VPK students and their families. Home visits and quarterly after school parental involvement activities are conducted by VPK teachers.
2	Title II, Part D (Enhancing Education through Technology)	MILA provides technology services and training opportunities for school staff and families each year to support use of programs such as Edline, A3 (instructional staff), and Performance Matters.
3	Individuals with Disabilities Act (IDEA)	Joint professional development opportunities are provided for staff as well as training for parents of Title I ESE students by staff from the Office of Exceptional Education, Title I, and FDLRS. We collaborate to address the exceptional needs of students and families.
4	Title III (Language Instruction for English Language Learners)	The ELL Contact at MILA works collaboratively with Brevard Public Schools' ELL Resource Teacher and MILA's ELL Assistant to address the needs of English Language Learners (ELL) and families. Our teachers plan collaboratively with MILA's ELL Assistant and ELL Contact to implement appropriate programs and services.

5	Title X (Homeless Education)/McKinney-Vento	MILA's Guidance Counselor meets with parents to support the varied needs of our homeless youth. Since the number of homeless students in our county has increased significantly over the past year, we provide awareness for staff and families.
6	Title I	Title I funding allows students in grades PK-6 to receive additional support in the classroom as well as additional materials for teachers and students.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	MILA Back to School Night	Classroom Teachers	08-25-16	Attendance via parent sign-in sheet.
2	Promotion: newsletter, Blackboard, school website, school calendar, flyers, Teacher Newsletters	Administration, Office Clerk, Title I Contact	8-15-16 through 8-25-16; also in school calendar (received when registered)	Documentation of parent attendance & feedback
3	PowerPoint for Annual Title I Night	Administration; Title I Contact and Homeroom Teachers	08-25-16	Documentation of parent attendance & feedback
4	Parent-School Compact	Title I Contact & Teachers	First semester and on going as needed	Parent-School Compact Log

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: MILA has taken parental input into account from the Title I survey and face-to-face communication to determine when to offer meetings. For instance, evening events do not take place prior to 5:00 p.m. Some trainings (e.g. volunteer) are held during the day to generate better attendance. PTO meetings are held in the morning, right after arrival time (8:30) to generate better attendance. Meetings are announced by administration and front office personnel via MILA Matters (weekly parent newsletter), MILA's website, school calendar, and Blackboard (rapid telephone communication). PTO chairperson sends out "e-blasts" to PTO attendees/members to keep them abreast of events.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Reading—Literacy Night	Reading Coach, Title I Teacher, Classroom Teachers	Based on FSA 2016 Data, Prepare students for rigor necessary for college and career.	3/2/17	FAIR, Classroom Performance, and progress monitoring.
2	Science- MILA Family Science Night	Administration, Science Point of Contact, Teachers	Based on SSA 2016 Data, , Prepare students for rigor necessary for college and career	9/15/16	Classroom Performance, and progress monitoring.
3	Math- MILA Family Math Night	Administration, Math Point of Contact, Classroom Teacher	Based on FSA 2016 Data; , Prepare students for rigor necessary for college and career	11/3/16	Classroom Performance, and progress monitoring.
4	Communication/Blackboard/Edline	Administration, Title I Contact	Parents will be kept informed about school and district information to assist them in promoting student academic achievement.	ongoing	District parent survey; parent feedback, Edline, marquee, calendar, school newsletter
5	MILA Matters school newsletter	Administration	Parents will be kept informed about school and district information to assist them in promoting student academic achievement.	weekly	District parent survey; parent feedback
6	Decision making/SAC	SAC Chairperson	All stakeholders share needs, barriers, and successful strategies to assist with planning at the school level in order to increase student achievement	Held once a month on Thursdays according to school calendar.	Feedback/comments from SAC stakeholders

			and parental involvement.		
7	Communicating/school website	Tech Specialist, Administration, Title I Contact	Parents will be kept informed about school and district information to assist them in promoting student academic achievement.	ongoing	District parent survey; parent feedback
8	Communicating/Edline/classroom websites	Teachers in grades Pre-K through 6	Parents will be kept informed about ways to stay involved and assist their child(ren) in increasing their academic achievement.	ongoing	Surveys, usage statistics and parent feedback
9	District Parent Involvement Meetings	District Title I Office	Based on 2016 /VIPS volunteer data: 3,006.52 hours were logged	quarterly	MILA PTO minutes (where parent rep. shares what was learned at meetings); district parent survey; parental involvement per sign-in, Keepntrack
10	Parent Conferences	Administration & Instructional Staff	Enhance communication for home-school connection	10/24/16; 2/2/17	Report cards, interim reports, District parent survey
11	Celebration of Learning	Administration & Instructional Personnel	Increase parental involvement	4/27/17	Parent sign-in and completion of Title I survey about the event. Surveys are frequently sent home via the MILA Matters to attain feedback from parents who attended Title I events.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	ELA Prioritizing Standards	Administration	Deeper knowledge of grade level standards in order to better meet	First Semester	Collegial Conversations,

			the academic needs of students.	and ongoing	Grade Level Lesson Plans
2	Kagan	Administration	Teachers will learn and utilize Kagan Instructional Practices to enhance their student's learning.	9/19/16; 2/20/17 and ongoing	Evaluations & faculty feedback
3	Larry Chew (guest presenter)	Administartion	Teachers will learn and be able to implement inquiry-based instruction within their science curriculum.	Oct., Nov., Dec.	Evaluations & faculty feedback
4	iStation	Literacy Coach	Increase knowledge of iStation and have a better understanding of the program that students will utilize to support their learning and also use as a progress monitoring tool.	8/31/16	Evaluations & faculty feedback
5	IPAAS-PGP	Teacher Leaders & Administration	Increase knowledge of instructional practices and lesson planning in order to meet students' academic needs.	9/1/16	Grade Level/Individual Lesson Plans, Walk-Throughs, Classroom Observations, PGP
6	ESOL Strategies/Accomodations	Guidance Counselor	Increase understanding of instructional strategies and accomodations that will enhahnce the level of learning of ESOL students	Oct. 18, 2016	Individual Lesson Plans, classroom observations, ESOL Accomodation Checklist
7	Socio-Emotional	Administration, Guidance Counselor, and Teacher Leaders	Increase understanding of our students using a whole-child approach	First Semester and ongoing	Collegial Conversations
8	Review of Prioritized Math Standards	Administration	Deeper knowledge of grade level standards in order to better meet the academic needs of students.	8/17/2016 and revisit as needed	Collegial Conversations, Grade Level Lesson Plans
9	Parent Involvement PD	Title I Contact, Administration	Value of parental involvement, communication and working with parents; building ties between home and school.	Jan. 31, 2017	Collegial Conversations, sharing and implementing of strategies

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: MILA offers activities to encourage and support parents in more fully participating in the education of their child. They include:

1. Parent Resources offered upon parent request--MILA's Guidance Counselor and Title I Contact provide various literature/websites and work books regarding academic/social/emotional support to parents.
2. Parents may request meetings with their student's classroom teacher and the teacher can request resources for the parent, i.e. planners, launchpad, Edline, etc.
3. A followup with the parents who request materials to informally discuss if they were able to receive the materials needed and if they were helpful.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Information about Title I programs will be provided in a timely manner using various methods of communication: MILA Matters (weekly parent newsletter), MILA's website, scheduled meetings (both school-wide and individual classroom teacher directed), school calendar and Blackboard. Information about Title I programs (e.g. Academic Support Program), Florida State Standards, school data (including school grade), Progress Monitoring Plans, and district/state required assessments will be shared with parents during MILA's Back to School Night, Annual Title I Night, SAC/PTO meetings, IPST meetings, parent-teacher conferences, curriculum nights as well as in print via MILA Matters and electronically through MILA's website.

Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at these venues. MILA provides sign-in sheets at all Title I nights as well as keeps record signatures on school compact. Parents are given the opportunity to provide feedback through surveys after each family engagement activity/night.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: MILA will provide information, in a language parents can understand. Standardized documents are made available in English and Spanish. Translation software for other languages is made available through the Title I district office and will be used if requested by parents. MILA personnel, who are bilingual, will translate for families in the front office by request. Alternative formats will also be provided upon request of parents with disabilities as needed. MILA will provide special accommodations for parents or students with disabilities as needed or requested, to ensure the opportunity for full participation when feasible. Success will be determined by the District Parent Survey.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Volunteer Orientation	Administration, Title I Teacher, Volunteer Coordinator	Based on 2015/16 KeepnTrack data, hours were logged.	8/19/16
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	MILA will have a variety of meeting times to meet the needs of many families: PTO will meet in the morning and SAC will meet in the afternoons.	Administration & Faculty Members	Increased parent communication and support of home-school connection for student success	Held once a month on Thursdays starting at: PTO-8:30 am and SAC-3:00 as per school calendar.
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Monthly School Wide Student of the Month Celebrations	Business Partner, Administration, classroom teachers	Students are rewarded for exhibiting school-wide expectations in order to increase academic engagement in the classroom.	once a month
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations,	Volunteers will push-in weekly to support K-2 classrooms during our Reading Invention time to	Administration, Business Partner Liaison, Instructional Staff	Increased support from our volunteers and also increased student academic	ongoing

	in parental involvement activities [Section 1118(e)(13)].	assist students with beginning reading skills.		success in the primary grades.	
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Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Back to School Night/Annual Title I Meeting	1	223	Parent Survey on MILA Matters (school newsletter)
2	Science- MILA Family Science Night	3	72	Results of 2016 FCAT Science scores and attendance via parent sign-in. Surveys are frequently sent home via the MILA Matters to attain feedback from parents who attended Title I events.
3	Volunteer Orientation	1	15	Volunteer hours and results of the client survey.
4	PBS Parent Night	1	199	PBS parent and student survey in May.
5	Literacy Night	10	119	Results of 2016 FSA Reading scores, FAIR Reading scores and attendance via parent sign-in. Surveys are frequently sent home via the MILA Matters to attain feedback from parents who attended Title I events.
6	Math Night	9	101	Results of the 2016 FSA Math, and attendance via parent sign-in. Surveys are frequently sent home via the MILA Matters to attain feedback from parents who attended Title I events.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Performance Matters/Unify	1	41	Allow teachers to review data and track progress monitor to better support the needs of their students
2	Analyzing the Rubrics	2	47	Increase instructional practices to meet student academic needs.
3	UbD	1	43	Create a unit plan with their grade level teams to maximize student learning and depth of the Florida Standards.
4	Prioritizing Math Standards	8	39	Increase understanding of standards to better support student academic needs

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Work Schedules	Flexible Meeting Times
2	Transportation	Phone conferences, home visits
3	Child Care	Provide childcare for students during curriculum nights and parent conferences

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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