



## Registration Information

Families have three options to register their child(ren) for Brevard After School Services!

### Option 1 – Online Registration

1. Go to [www.brevardafterschool.com](http://www.brevardafterschool.com)
2. Select **Parent Account Management Portal**
  - a. EZ Child Track Parent Portal Quick Start Guide is available.
  - b. Parent Portal link will allow access to the registration website.
3. The Parent Portal main page has 3 options:
  - a. **Returning Parent Sign In** – Parent already has an e-mail and password to sign in to their account.
  - b. **Existing Parents Sign In** – If your child(ren) are currently attending a BAS Program or have attended in the past but you do not yet have a password, you will click a link to receive a temporary password by e-mail. Your e-mail should already be set up.
  - c. **New Parents Open Account** – Have never had a child in our programs.
4. Once you register, you may continue to enroll for AM Only, PM Only, or AM/PM program for your child(ren). If you are looking for other options, please see your site coordinator.
5. Upon completion of online registration, you will need to print the BPS Opt Out/Photo Release form, found under **Parent Forms** on our website. Complete form and submit to the site coordinator.

### Option 2 – Downloadable Forms:

1. Forms are available to download at [www.brevardafterschool.com](http://www.brevardafterschool.com)
2. Select **Parent Forms**.
3. Download Registration and BPS Opt Out/Photo Release forms.
  - a. Fill out completely and submit to the site coordinator along with current photo of each child.

### Option 3 – On-Site Registration

Contact your site coordinator for forms and details.