

## Important Information for Jupiter Elementary Families

**SCHOOL TIMES AND DISTRICT CALENDAR:** School hours are 8:00 a.m. – 2:30 p.m. Monday through Thursday and 8:00 a.m. - 1:15 p.m. on Fridays. Students may report to the café for a free breakfast at 7:30. Please be sure your child is on time for school. Tardy passes are issued beginning at 8:00 a.m. and each child arriving late must be accompanied by a parent to the front office for late arrival sign-in. The first day of school for grades 1-6 is August 10; Kindergarten students begin on August 15, Head Start and PreK-VE students begin on August 17. Every Friday is an early release day with dismissal at 1:15 p.m. Please visit the BPS website at [brevardschools.org](http://brevardschools.org) for School/District calendars.



**Attendance:** Regular school attendance is a key factor in a student's academic success. Students who are chronically absent are at risk of falling behind their classmates and at a higher risk for retention. By 6<sup>th</sup> grade, chronic absence becomes a leading indicator that a student will drop out of high school. At Jupiter, we carefully monitor attendance records and will reach out to work with you, if your child is chronically absent.

**BIRTHDAY CELEBRATIONS:** Due to potential allergies, balloons and homemade goodies are not allowed on campus. If you would like to send in a snack, please make arrangements with your child's teacher ahead of time. Snacks are available for purchase through our cafeteria. Please contact Tracey Peters if you are interested at [peters.tracey@brevardschools.org](mailto:peters.tracey@brevardschools.org) or call 321-952-5990.

**SCHOOL WIDE COMMUNICATIONS:** We have many ways of keeping you informed and up to date on school events. Jupiter enjoys showing the community the great events at our school and we post important announcements on our [Jupiter Elementary School Facebook Page](#) and our school website located at [brevardschools.org/JupiterES](http://brevardschools.org/JupiterES). Please also note Brevard Public Schools website [brevardschools.org](http://brevardschools.org) is always current with important information for parents and students as well.

**CONTACT INFORMATION:** It is important that we have your most **current contact information** on file in order for you to receive important messages and updates. We send messages and updates using a variety of media such as emails, texts, and voicemails. **If you have opted out of receiving calls, emails and/or text messages in the past and wish to be added back in, please call the front office at 321-952-5990.**

**ILLNESS AT SCHOOL:** Your child will be sent to the clinic to be assessed by clinic staff or office staff if he/she is not feeling well. We always do our best to make students comfortable and at ease, especially when they are sick. If your child becomes ill while at school, you will be contacted and asked to pick them up. We ask you to consider these circumstances now and make alternate plans in the event you are not available. Anyone picking up your child from school must be listed as an approved pick-up on the student registration form and health card. ***\*Please ensure we always have your most current contact information.***

**ARRIVAL:** Arrival Time is 7:30 a.m. - 7:55 a.m. Students may not arrive on campus earlier than 7:30 a.m., as supervision is not available. **Parents are not able to walk their child(ren) to class.** We will have staff located throughout the campus to assist students with locating their classroom. Students who are not eating a breakfast at school, should not arrive before 7:45 a.m.



**DISMISSAL:** Dismissal options this year include Bus, Day Care, Car Loop, Brevard After School Program (BAS) and Walking/Biking.

**CAR LOOP:** Please be sure to have your **car tag easily visible** when entering the car loop. Replacement tags are available in the front office.

**TRANSPORTATION CHANGES** must be made in writing. For the safety of our students, we cannot accept any transportation changes over the phone.



**Early Checkouts:** In order to ensure a prompt and smooth early checkout experience, **please plan to arrive at Jupiter no later than 2:00 PM Monday - Thursday and 12:45 PM on Fridays.** Early checkouts are highly discouraged and should be limited to emergencies and appointments only. Students who are consistently checked out early are missing important instructional time and are at risk of falling behind academically. Administration will be requesting to meet with parents of students with frequent early check-outs.

**LATE PICK UPS:** Any child not picked up on time will be sent to the *Jupiter After School Program*. There will be a one-time \$25.00 registration fee in addition to the \$25.00 Drop-In charge.

We have two parent groups at Jupiter. Our **School Advisory Committee (SAC)** is comprised of community members, parents, staff, and administration. This committee reviews our school improvement goals and other important issues such as school safety and security. We also have a **Parent Teacher Organization (PTO)**. This committee supports our fundraising efforts and organizes amazing family fun events. Both of these committees meet monthly, and all families are welcome to attend. Meeting dates are published on our school website and Facebook page. If you are interested in joining either group, please contact your child's teacher or call the front office for more information.



**Sherie Troisi, Principal**  
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 321-952-5990

**Jupiter Eagles SOAR by being:**

- Safe
- Organized
- Active Learners
- Respectful



*Our Mission: Reaching Every Student, Every Day*