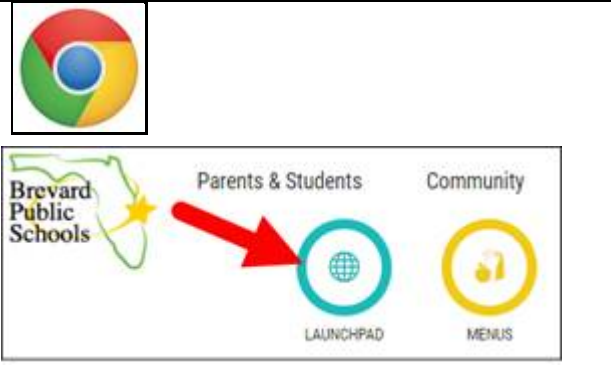

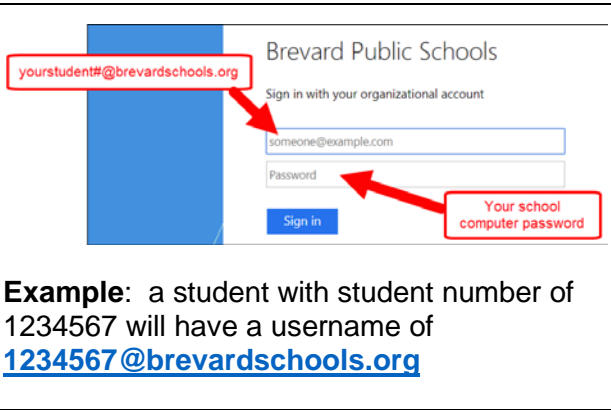
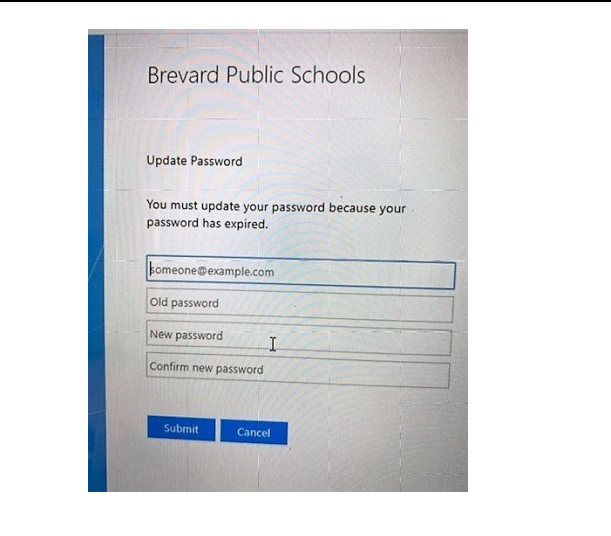


How to Login to Launchpad and Set New Password

ALL Central Middle Students have had their passwords reset to password1 by default. Any previous passwords will no longer work. Please follow these steps to get signed in and setup a new password for this school year.

| | |
|--|---|
| <p>1. Open Google Chrome and type in www.brevardschools.org in the address bar.</p> <p>2. Click the round "LaunchPad" button</p> |  |
| <p>4. Click the Sign in with SAML button</p> |  |
| <p>5. On the next screen, enter your username and password.</p> <p>Student Username: Yourstudent#@brevardschools.org</p> <p>Default Student Password: password1 This is all lowercase.</p> |  <p>Example: a student with student number of 1234567 will have a username of 1234567@brevardschools.org</p> |
| <p>6. The next screen the student will be asked to UPDATE the password. Please fill in all the blanks.</p> <p>First Box: Type in students account name 1234567@brevardschools.org</p> <p><u>Old password:</u> password1 (all lowercase)</p> <p><u>New Password:</u> Create a New Password (Please write it down)</p> <p>Confirm Password: New Password again.</p> <p>Click Submit.</p> |  |

7. If Prompted a second time, please fill out the boxes again with the same info as in step 6.

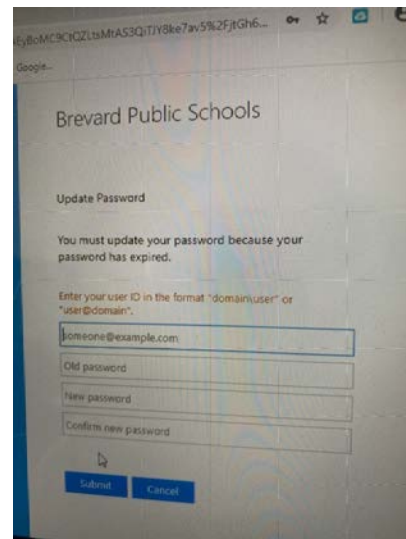
First Box: Type in students account name
1234567@brevardschools.org

Old password: password1 (all lowercase)

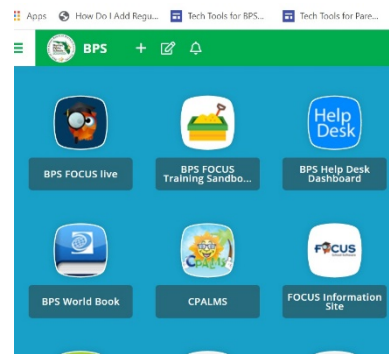
New Password: Create a New Password
(Please write it down)

Confirm Password: New Password again.

Click Submit.



8. Now the student should see their Launchpad with all of their apps.



Launchpad Troubleshooting

-Be sure Google Chrome is up to date-We are up to Version 81.

If you are not able to get logged in you can Clear Browser History and Stored Passwords.

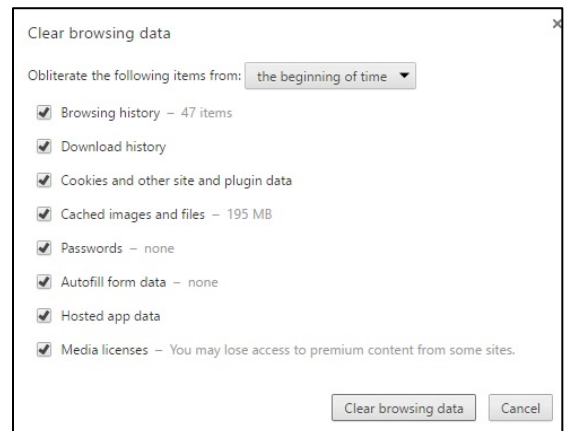
Here is a video on how to clear browser history in Chrome:

<https://www.youtube.com/watch?v=77GxitZL05o&feature=youtu.be>

You can also use shortcut keys to do this quickly.

Press “CTRL” + “Shift” + “Delete” keys all at once.

Put a check in all of the boxes, then hit clear browsing data.



If you believe your student is locked out, and all of the above has been completed, message one of the students MESH (Math, L Arts, Science, History) teachers through FOCUS to get the password unlocked.