

Greetings Commodores,

Well, the long summer of uncertainty comes to an end on Monday, August 24th as we officially open our doors and digital windows for instruction at 8:35am sharp. Our teachers have been working tirelessly preparing for a hybrid combination of in-person on campus students, and elearners who will be engaging in classes in real time. In communicating with you today, I hope to answer some lingering questions about what our opening looks like and how the hybrid model might work. We are trying to build in as much flexibility as we can to accommodate both in-person instruction and those elearners participating concurrently online. We are really looking forward to serving our families and while I like to think we have thought of everything, I am a realist and know that there will be many things yet to work through. As we get more information about school operations we will send them out as timely as possible. I wish to again thank all of our parents and community for your ongoing patience as we all deal with the effects of COVID-19 on our school functions. Please note the bulleted FAQ information below:

- **Will I be able to borrow a computer for my ELearning student?** Eau Gallie has limited number of computers available to loan for ELearning. Parents/Students should have indicated their need for a computer during registration. The final opportunity to register will be Thursday, August 20, from 7am – 9am. If you cannot attend registration but have a need to borrow a computer, please email Mrs. Albert, albert.wendy@brevardschools.org Determinations on computer distribution will be made Thursday afternoon. In the event the need exceeds our available number of computers, Eau Gallie will distribute based on Free/Reduced Lunch status followed by a lottery. All families will be notified of the decision on Thursday. If a computer is available, it MUST be picked up on Friday, August 21, 1pm – 3:30pm. Students are REQUIRED to be present so they can sign in to their assigned computer and it can be configured for home use. Any computer not picked up on Friday will return to the pool and be assigned to another student in need.
- **How do I sign up for FOCUS?** The first thing that will need to happen is for parents to; if you have not done so already, activate your FOCUS account (call the guidance office if you need help). It is essential for you to be able to monitor student progress and communicate with teachers. Students who are new to Eau Gallie and who were already part of Brevard Public Schools will have active accounts that will roll up automatically. Any students new to Brevard Public Schools altogether can call our guidance office to get your activation procedures. Students will use FOCUS as a starting point for E Learning and schedule updates which are still being made.
- **How do I sign-in to ELearning?** Students choosing our elearning or synchronized learning option will simply need to log into FOCUS through their Launchpad for each class. Go to www.brevardschools.org and click the LaunchPad button at the top. Log into Launchpad, Click on the FOCUS icon, click on your class, that's it!! Each teacher will have further instructions for reaching the lesson, Google classroom, etc. Students will be in each class for 90 minutes each day and must be in class for the duration, whether in-person or elearning from home. Attendance will be taken both in-person and elearning as they are synchronized in real time.
- **Will ELearning be like last year?** Unlike the last 9-weeks of last year whereby it was simply survival mode for students, teachers, and parents, deadlines in completing assignments will be in real time as the model is that students will be in class each day whether they are physically present or working from home as an elearner. We must adhere to the pacing and completion of timely work to ensure mastery of

the standards for accelerated courses are met, which as we all know and want, equates to building capacity for Advanced Placement and successful SAT/ACT experiences.

- **What do I do if my child is taking a BVS Course?** If your child is taking a course through Brevard Virtual School, he/she must complete it in the same timeframe as the other courses they are taking for the grading period. Same time periods but different in that those classes are not synchronized as they are taught by a BVS teacher and not a Eau Gallie High teacher.
- **How should I prepare at home for my child to do ELearning?** If your child is elearning, please set up a school space at home that is free of distractions.
- **What are the requirements for ELearning and are they the same as In-Person Instruction?** You will find the Brevard Public Schools elearning agreement on our web page. We are asking ALL PARENTS/STUDENTS who did not complete this at registration, to complete this in the event of school closure and we have to pivot to a full elearning format. Please sign it, scan it, and email it to our guidance clerk Ms. Anna Smith smith.anna@brevardschools.org
- **What do I do about textbooks for my child if we are doing ELearning?** For most courses our curriculum is equipped with ebooks and access is readily available through LaunchPad; however, for a few courses we do not have access to an eBook. For those identified courses we will be sending out instructions with a distribution plan soon as we finalize who may be elearners and who may be in-person on campus. We obviously could not do this in a finite way given that many parents; justifiably, have not yet made up their minds on what option to choose.
- **Will the school be taking students temperatures?** Some teachers may be checking student temperatures in class and will adhere to FERPA laws and the district protocol to ensure confidentiality. If you do not want your child's temperature taken by the classroom teacher please send your request in writing to Ms. Reese in our attendance
- **What should I do if I want to meet with a teacher, guidance counselor, athletic/activities director or administrator?** Unfortunately we must limit any parental walk-ins to meet with school personnel to appointment only. Our staff is readily available by phone, email, skype, or Zoom in the event you would like to discuss anything. In the event of an emergency drop-off of a forgotten lunch or school supply those can be made in the attendance office.
- **What should I do if I want a schedule change for my child?** Given the transition to Block Scheduling, we realize that there may be many schedule change requests and that all are important to us and our families; however, the need to add an 8th class to all students meant having to cram additional limitations to the master schedule of classes within the school. This challenge equates to a very tight schedule with little movement allowed. We are asking that schedule change requests be made only in the most profound of circumstances, for example, if your child has two of the same courses, or they are missing a graduation required course. Moving periods and electives, or having a Block a certain period or time of year are not things that we have flexibility on.
- **What do I do if I am an eLearner and want to participate in breakfast or lunch at school?** Breakfast and lunch meals for e-learners enrolled at Eau Gallie may be picked up daily from 7:15 AM to 7:30 AM in the Senior Parking lot. Breakfast is free for all students. Secondary lunch is \$2.20 for paid students, \$.40 for reduced students and no cost for free students. This is a cashless operation. Lunch meals must be

prepaid using www.mypaymentspuls.com . Please allow 48 hours for payments to process. You can apply on for Free & Reduced Price Meal benefits at www.brevardschools.org/page/3473 . If your child cannot accompany you, please bring a form of your child's ID with you.

- **What should I do if I am an in person on campus student and get sick at home or at school? Late check-in/check-out?** We ask all parents to please self-screen your child each day before sending them to school by taking their temperature and screening for any symptoms of illness. If your child has a temperature or is not feeling well, please keep your child home from school until they are temperature and/or symptom free for 24 hours. You will be able to receive an "excused" absence for that day without a doctor's note provided you contact the school on the same day by either e-mailing our attendance clerk, Mrs. Reese reese.lorraine@brevardschools.org or by calling the attendance office at 321-242-6400 ext. 23508.

If you need to check your student out of school during the day, and you know ahead of time, please send your student to school with a written note from you. Your student should bring the note to the attendance office before school starts. Our attendance clerk will then give them a pass to leave their class at the check-out time. When you arrive on campus please remain in your car and call the attendance office 321-242-6400 ext 23508. We will then call the classroom to dismiss the student. We ask that you not call your student's cell phone since all cell phones should be off during the school day and they might disrupt the learning environment.

If you need to check your student into school. Please drop them off outside the attendance office and send them in with a written note to attendance. Your note should have the reason for the late check in and the date. If you have a doctor's note, please attach that as well.

Students who arrive/leave campus for e-learning, dual enrollment need to sign in and out through attendance each day. There will be a table outside the attendance office with the sign in/out sheets for the students to log their arrival/dismissal time next to their name each day. Students should plan to arrive with enough time so they are on time to their classes whether an e-learning or face to face class. Students who are tardy to class will need to sign in at the attendance window maintaining social distancing.

What should I do about a parking pass for my child now that registration has been cancelled? Parking passes will not be issued until AFTER school starts. Seniors park in the Senior parking lot, Juniors and Sophomores will park in the Junior parking lot.

Best,

Mr. Salmon
Principal