## Elementary Student Access for First Day eLearning

**Link to this document:** [https://bit.ly/3azvyH7](https://bit.ly/3azvyH7)  **Video Link:**

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<th>Step by Step Directions</th>
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<td>1. Use Google Chrome browser.</td>
<td>If more than 1 student is sharing the computer, <strong>open an incognito Window</strong> (close the browser completely between students if you have more than one child).</td>
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<tr>
<td>2. Go to Brevard Public Schools website <a href="http://www.brevardschools.org">www.brevardschools.org</a>.</td>
<td></td>
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<tr>
<td>3. Click the round “LaunchPad” button.</td>
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<tr>
<td>4. Click on the “Sign in with SAML” button.</td>
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<tr>
<td>5. On the next screen, enter your username and password.</td>
<td>If your password doesn’t work, contact the school.</td>
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| **Student Username:**
  *Yourstudent#*@brevardschools.org |  |
| **Student Password:**
  password1 | **Example:** a student with student number of 1234567 will have a username of **1234567@brevardschools.org** |
| 6. To access FOCUS, click the **BPS FOCUS live** app tile inside LaunchPad. | |
| 7. Click on the class name to open the web page for that teacher. | If your class is not linked click on a class that is and go back to the portal page to refresh the page. All classes should then be linked. If this doesn’t work contact your teacher. |
| **Note:** Class names that are blue are linked to a web page. | |
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8. Click on the Resources tab.
To open the link to the class video call, click the icon for the 1st day eLearning class link.

OR
Click on the News tab. Copy the link to the video call from the news post. Paste the link in the address bar of your browser.

OR
As a last resort for access, dial in if a phone number is provided. If multiple numbers are listed, use the New York number.

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## How to Join My Video Class Meeting

### Zoom

When you click the Focus link for a Zoom meeting, the page to the right will open.

Download and run Zoom if you do not have it installed on your computer OR
Click on Join from your browser.

You will need to wait for your teacher to admit you. While you are waiting, you can test your computer audio to make sure your speakers and microphone are working.

[Student view directions](#)
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Microsoft Teams

When you click theFocus link for a Team meeting, the window to the right will open. You can choose to open the Windows app if you have installed it, or you can use the web app online.

Click here for eLearning video tools for Microsoft Teams.

Click Join Now.

Wait for your teacher to admit you to the meeting.

Google Meet

The first time you click on a Google Meet link, you will need to allow your microphone and camera. You can Dismiss the message that pops up.

Click Join Now to enter the call.

Click here for eLearning Video tools for Google Meet