

# Odysseyware Instructions for Parents

## Step 1:

Email your child's teacher that you would like to be added to parent profile.

## Step 2:

An email will be sent to you with a link to the parent portal login. (Example email below).

Dear Betty Cooper,



Welcome to the Odysseyware Parent Portal. Your involvement in your students online education is vital to their success; we want to make it easy for you to stay up to date on their assignments, progress, and grades. To get started, follow these steps:

1. Follow [this link](#) to the Odysseyware site.
2. Create your password. It must be at least 6 characters long.
3. Log in with your username (your email address) and your new password.
4. The first time you log in, you will be asked to accept the License Agreement. If you would like to refer back to it, this agreement is always available from the login screen.
5. Verify the names of your students.
6. That's it! You are set up and ready to go.

Thank you for using the Odysseyware Parent Portal.

Sincerely,  
Damonte Administrator

## Step 3:

The Odysseyware Login page appears. Your login options differ based on whether or not the school has enabled Single Sign-On (SSO) functionality with Odysseyware.

- If the school uses SSO, click the **Sign In As Parent** link. Then, enter your username and password and click the **Ready, Set, Learn** button.
- If the school does not use SSO, the Login page may look like this example below. You enter your username and password, and then click the **Ready, Set, Learn** button.



#### **Step 4:**

### **Log in and out**

To log in:

1. Enter your school's URL in a supported browser.
2. On the **Login** page:
  - a. Enter your user name (this is your email address) and password into the boxes
  - b. Click **Ready, Set, Learn**.

Or

If the school uses Single Sign-On (SSO) with Odysseyware, you need to click the **Sign In as Parent** link first, and then enter your user name and password, and click **Ready, Set, Learn**.

3. If your login was successful, read and accept the **End User License Agreement (EULA)**. You only need to do this the first time you log in.
4. When the **Confirm Students** page appears, click **Yes** to verify the students listed. You only need to do this the first time you log in or if you add another student.

#### **Step 5:**

Resources for parents:

Parent user guide: <https://glndocs.s3.amazonaws.com/odw/TRupdates/Parent-User-Guide.pdf?pdf=Parent-User-Guide>

Parent portal video overview: <https://www.odysseyware.com/training-resources/parent-portal>