

# Sea Park PTO Funds Request Application

One purpose of the PTO is to provide funds for project expenses deemed worthwhile by the school administration and the PTO membership and which are not covered by other means or funds. All fund requests will be carefully considered by the executive board and presented to the membership once it has been approved by the Principal.

**Project Name:** \_\_\_\_\_

**Entity Name:** \_\_\_\_\_

**Amount Requested: \$** \_\_\_\_\_

**Check Made Payable to:** \_\_\_\_\_

**Description and Cost Breakdown:** \_\_\_\_\_

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**Submitted by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Principal Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PTO Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_