

John F. Turner, Sr Elementary **2018-2019 Parent and Family Engagement Plan (PFEP)**

I, Ashley Toll, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers and ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA). Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Mission Statement:

At Turner Elementary, our mission is to ensure every child reaches his or her highest potential. We work collaboratively as a community of learners to provide a safe, structured, and caring environment where all students are engaged learners who believe they can achieve. In an effort to build meaningful partnerships with families and the community, Turner Elementary plans to strengthen the relationships among stakeholders (parents, students, faculty and staff) and promote collaborative planning, decision making, improvement efforts. We know that engaging our parents in the education of their children will positively impact student achievement and build the foundation for lifelong learning and productivity.

Assurances:

- Families of children served in Title I, Part A are involved in decisions about how Title I, Part A funds are spent.
- Families are provided with a description of how the school will carry out the programs, activities, and procedures intended to provide them with educational engagement opportunities in accordance with the definitions in Section 8101 of ESEA
- Families are involved in planning, reviewing and improving the school-wide program plan throughout the year.
- The Parent and Family Engagement Plan (PFEP) was jointly developed/revised with families and made available to the local community.
- Findings from surveys and collected feedback from families are used to identify and design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments. [ESSA Section 1116]

Involvement of Families:

Turner Elementary School believes that positive parent/family involvement is essential to student achievement. Throughout all school activities, we highly encourage family involvement. Parents are included in the planning, reviewing and improvement of Title 1 programs, as well as jointly developing the School Parent and Family Engagement Plan, under ESSA Section 1116. Parent input will be sought through client surveys, exit slips, Administration Coffee Chats, PBIS celebrations, and monthly School Advisory Committee (SAC) meetings. Academic areas that are supported with Title 1 funds will be reviewed with SAC and the Turner staff. The

development of the Parent and Family Engagement Plan begins in the Fall. Discussion regarding evaluations and improvement continues throughout the year regarding the PIP. The school-parent compact is developed by the SAC committee, staff, and parents. The school – parent compact outlines how staff, parents, and students will share the responsibility for improved student academic achievement.

- For the 2018-2019 Parent and Family Engagement Plan, parents and community members were invited to attend monthly meetings beginning in the fall of the 2017-2018 school year. Parents discussed the lack of parent involvement and reflected on past events that had great participation. The 2017-2018 Parent Insight Survey was desegregated, looking at barriers as to why parents were not involved. Parents and community members brainstormed ideas to during Parent Meetings. Community members (School Security Personnel, supporting churches, and community volunteers) were sought out for their input. Notification of meetings was sent home through Blackboard Messages and the PawPrint Newsletter.
- The strategies used to increase family and community engagement in decision making was to create a chart of the barriers parents wrote on the 2017-2018 Parent Insight Survey. The barriers were shared during SAC meetings, Parent Meetings (PRIDE), and reaching out to School Security Personnel, community volunteers and supporting churches.
- During Parent Meetings (PRIDE) and reflection on Parent Exit Slips, monthly meetings have been designed to offer parents support with information from community resources, district personnel, and the Sheriff’s Office Outreach Program.

Coordination and Integration with Other Federal Programs:

Count	Pro ram	Coordination
1	VPK/EELP	Title 1 funding supplements our VPK programs, allowing us to offer full day services for our VPK students and families. Turner works to transition the students in to the regular school program. Families of students in VPK and EELP are invited to attend all school wide family involvement events. Title 1 staff work with school, staff, and family to coordinate meetings with parents and support any needs the families may have.
2	Exceptional Student Education (ESE)	Joint professional development and training opportunities are provided for staff and parents of Title 1 ESE students from the Office of Exceptional Education and FDLRS. Parents are informed of Title 1 services their child receives during conferences.
3	Title III (ESOL)	Turner Elementary works collaboratively with the district resource ESOL teacher to continuously address the needs of English Language Learners (ELL) and families. Our ESOL teacher translates documents, translates meetings, and parent/teacher conferences.
4	Title X (Homeless Education)	Turner Elementary works with the Office of Title 1 and Office of Student Services at the district level to meet the various needs of our homeless population. Turner students identified as homeless are eligible for tutoring services paid by the district Title 1 funds, if the students demonstrate academic deficiencies.
5	Title1 (Improving Quality)	Turner Elementary's Parent Involvement/Volunteer Coordinator will participate in meetings throughout the year at the district office to learn ways to work effectively with parents and teachers as collaborators

- How will the school coordinate and integrate parent and family activities that teach families how to help their child(ren) at home? [ESSA Section 1116]

CenterPointe Church facilitates monthly Big Idea assemblies which teach students about Lifeskills through skits and music. Parent Involvement meetings are scheduled monthly to discuss Community Resources, Learning at Home, Parenting in Today's World, Safety, and Volunteering. Title 1 schedules numerous nightly events as an opportunity to provide parents with specific strategies to increase their child's academic performance and to develop a deeper understanding of various content area expectations. Parents are highly encouraged to attend the Title 1 events, which include: Sock Hop October 12th, Barnes and Noble night October 25th, Cookies and Milk with Santa November 29th, Holidays Around the World December 13th, FSA night January 24th, Dr. Seuss night February 28th, Celebration of the Arts on May 8th, Curtain Call May 15th.

Annual Parent Meeting:

- The annual Title 1 meeting will take place prior to our open house nights. Alternative time will be offered on Friday morning to meet the needs of parents unable to attend Open House. Parents will be presented with information on the Title 1 program, funding, Florida Standards, parent involvement opportunities, school improvement goals for the year, parent resources, volunteer opportunities, and the school compact.
- The annual Title 1 meeting will take place prior to our open house nights. Alternative time will be offered on Friday morning to meet the needs of parents unable to attend Open House. Parents will be presented with information on the Title 1 program, funding, Florida Standards, parent involvement opportunities, school improvement goals for the year, parent resources, volunteer opportunities, and the school compact.
- To the best of our abilities, all information related to school, parent programs, meetings, and activities will be presented in an understandable format. All information will be available in other languages, if requested by the parent. As needed, alternative formats are provided for parents with disabilities when requested. Spanish speaking staff members provide assistance to Spanish speaking family members when communicating with classroom teachers and/or staff members. If any LEA or School Plans (e.g. Title I LEA Plan, Title I LEA PFEP, Title I School PFEP or SIP) are not satisfactory to the parents of participating children, the school district will submit any parent comments with the Title I, Part A plan when the school district submits the plan to the State Department of Education. Parents must be informed of their rights to submit comments. Comments received at Title I schools MUST be forwarded to the Office of Title I and those comments will be included with submission of the LEA Title I Plan, as required.
- During the Title 1 Annual Meeting we will share how the school grade was calculated based on our student's FSA testing. A useful tool to use for this purpose is the School Grade Overview : <http://schoolgrades.fl DOE.org/pdf/1617/SchoolGradesOverview17.pdf>

Flexible Parent Meetings:

The staff at Turner Elementary believe that it is important that parents are involved in the education of their children; therefore, we have put measures in place to further increase parental involvement from year to year. We will offer programs and trainings in the evenings so that parents that work during the day may attend. Information will also be presented in the mornings for parents whose schedules do not allow them to meet in the evenings. Teachers will be flexible regarding their parent conference times. VPK teachers will conduct home visits in order to establish a relationship between teachers, student and parent. Title 1 materials are available for checkout during the day and during parent conferences or Title 1 meetings. The parent resource area is located in the conference room and checkout can be done through contacting the Title 1 coordinator. Parents will receive resources at Parent Curriculum Events. Parents provide input on surveys at parent events and annually on a district scheduling of meetings and activities.

Parents voiced a desire to have evening meetings on various week nights — not to set the same week night for the meeting. Translation will be available during school events.

Twice a semester, parents are invited to meet with the principal. This will allow parents the opportunity to discuss questions or concerns they may have. It also allows the principal to share information about new programs, celebrations, and progress within the school.

Building Capacity:

Title 1 coordinates with Joy Lutheran Church, BCASCA (Brevard Caribbean Association), First Presbyterian Church, Harris Hero's, and CenterPointe Church which provide school supplies, clothes, shoes, backpacks and food for students in need. CenterPointe Church facilitates monthly Big Idea assemblies which teach students about Lifeskills through skits and music. Parent Involvement meetings are scheduled monthly to discuss Community Resources, Learning at Home, Parenting in Today's World, Safety, and Volunteering. Title 1 schedules numerous nightly events as an opportunity to provide parents with specific strategies to increase their child's academic performance and to develop a deeper understanding of various content area expectations. Parents are highly encouraged to attend the Title 1 events, which include: Sock Hop October 12th, Barnes and Noble night October 25th, Cookies and Milk with Santa November 29th, Holidays Around the World December 13th, FSA night January 24th, Dr. Seuss night February 28th, Celebration of the Arts on May 8th, Curtain Call May 15th and Volunteer Appreciation Breakfast May 21st. To support students with their academic achievement and Positive Behavior, Title 1 schedules quarterly awards ceremonies. Parents are highly encouraged to attend: November 1st and 2nd, January 30th and 31st, April 10th and 11th, and May 24th and 29th. A parent resource center, located near the front office, has materials & resources available for check out. Parent resources are also available during Title 1 nights. Title 1 materials are available for parents and are accessible through the front office. Computer labs are available for parents to access Edline, Accelerated Reader, Volunteer Application and Brevard County School Edline page, if they are unable to do so from home. Turner Administration offers Principal Chats during Open House. Administrators are also available during Title 1 nights, Volunteer Orientation, Conference nights, and Student Recognition Ceremonies.

Parents were given the opportunity to share their concerns regarding meeting times and nights with surveys. Also, during the Parent Involvement Booster (Turner PRIDE) Meetings, parents brainstormed ideas to engage parents who are not able to attend. By utilizing Facebook Live and other social medias we can involve more families. For the 2018-2019 Parent and Family Engagement Plan, parents and community members were invited to attend monthly meetings beginning in the fall of the 2017-2018 school year. Parents discussed the lack of parent involvement and reflected on past events that had great participation. The 2017-2018 Parent Insight Survey was desegregated, looking at barriers as to why parents were not involved. Parents and community members brainstormed ideas to during Parent Meetings. Community members (School Security Personnel, supporting churches, and community volunteers) were sought out for their input. Notification of meetings was sent home through Blackboard Messages and the PawPrint Newsletter. The strategies used to increase family and community engagement in decision making was to create a chart of the barriers parents wrote on the 2017-2018 Parent Insight Survey. The barriers were shared during SAC meetings, Parent Meetings (PRIDE), and reaching out to School Security Personnel, community volunteers and supporting churches. During Parent Meetings (PRIDE) and reflection on Parent Exit Slips, monthly meetings have been designed to offer parents support with information from community resources, district personnel, and the Sheriff's Office Outreach Program.

Staff Development:

The Turner faculty will establish and monitor a safe, orderly, and productive learning environment by developing positive relationships with all stakeholders in order to help them reach their social, emotional, and academic potential with consistency and fidelity.

Turner teachers will participate in various book studies. Teachers will be able to choose the title of their choice. The goal of these book studies is to provide researched based strategies, ideas from colleagues and collaboration to continue in strengthening relationships with students. The book titles to choose from are: *Better Carrots Than Sticks*, *Engaging Students with Poverty in Mind*, and *You've Gotta Connect*. The book study and collaborative discussions are planned to develop an understanding of the struggles our students face, the relationships we need to build and the accountability that the students need to be held to. Instructional staff will participate in Guided Reading Professional Development to enhance the reading instruction within the classroom. Turner staff will receive training on Meeting the Needs of All. The purpose of the training is to build a cohesive building where all students can learn.

Other Activities:

- A parent resource center is located in the front office where resources are available to be checked out. Parent resources will also be available during our many Title 1 nights. Title 1 materials are available in the front office for parents. Computers in our lab are available for parents to access Edline, Accelerated Reader, and Brevard County School Edline page, if parents are unable to access them at home. The Administration offers Principal Chats at a booth during Open House, Title 1 nights, Volunteer Orientation, Conference nights, and Student Recognition Ceremonies.

Communication:

Turner Elementary hosts multiple family events throughout the school year. Information regarding Title 1 programs will be distributed at the Annual Title 1 Meeting at the beginning of the school year. During the annual meeting, we will also distribute explanations and descriptions of the curriculum at the school, the forms of academic assessment used to measure the student's progress, and the proficiency levels students are expected to meet (Section 1116(b)). Included in this are Florida's academic content standards, Florida's student academic achievement standards, local academic assessments including alternative assessments, requirements of Title 1 and how to monitor their child's progress. All students enrolling after the annual meeting will receive these materials when registering in the front office. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children (Section 1116(b)) will be provided through regular scheduled meetings during district conference nights. Dates and method of distribution of required documentation is noted on individual teacher class lists for each student. The PowerPoint and Sign-in sheets will serve as documentation that the information was provided during the Annual Meeting. Sign-in sheets will be collected throughout the year to serve as documentation for parent requested meetings that cover the information described. We do have little participation on academic based events. After each event we problem solve how to increase participation. We have implemented options such as; dinner or child care provided, family fun activities, different times and different days. Based on the parent survey comments an area for improvement is in the area of better communication between teacher and parent. We plan to increase communication through providing instructional coverage if teachers need that time to make phone calls, discuss parent communication throughout our trainings, discuss parent communication in data meetings and promote open communication with all. Turner Elementary offers Principal chats for parents, administration booths at Open House and Conference nights, quarterly awards programs, monthly student recognition programs, and volunteer opportunities. At the end of each event, we review parent written feedback to use to plan future events that reflect their opinions. Looking at the parent survey an area of improvement is to focus on ways to include parents in

decision making. We have included decision making during our School Advisory Council meetings and throughout feedback sessions. We will ensure that the PFEP, SIP, CAN, and other notifications are shared with community stakeholders by advertising on our school marquee, advertising in the PawPrint Newsletter, sending home fliers, sharing fliers with local business' and churches.

Accessibility:

All information related to school and parent programs, meetings, and activities, in the extent possible, will be in an understandable format and will be available in other languages if requested by the parent. Alternative formats will also be provided upon the request of parents with disabilities as needed. Multiple staff members speak Spanish and are available to assist with communication between teachers and staff to Spanish speaking parents. Translation devices have been purchased to assist with speakers of other languages.

Discretionary Activities (optional):

- Monthly Parent Involvement activities will be held on the last Thursday of each month. Topics will be discussed based on parent/family interests. Topics of interest are: Medicaid, lice treatment/prevention, social media/bullying, social emotional learning, improving behaviors at home, how to be a better parents, reading/math skills, and test taking. Outside specialists will be brought into the school to discuss/teach the parents about the topics.

Barriers:

Barriers	Suggestions
Receiving information about events/my child's progress from the school.	<ul style="list-style-type: none"> • Helping people understand the importance of school • Just get into the school and find out what's going on – it's your child • Change the mindset that the school is a bad experience • Utilize technology! Everyone use an ap (class dojo was great) • Email isn't working well – they get lost in the mass • Edline/Focus lessons • Give time frame options – day/night options: send email of minutes, skype options, phone parents
Understanding academic goals and activities.	<ul style="list-style-type: none"> • Specific data for each grade level • Specific activities for each grade level

Being encouraged from the school to participate in decision making.	<ul style="list-style-type: none"> ◦ Do not separate Title 1, SAC, PTO, Parent Involvement, and volunteers – make all 1 unit to support Turner students and staff
Participating in classroom activities during the school day.	<ul style="list-style-type: none"> • SKYPE • Facebook live feed • Different times of day
Childcare and transportation are the barriers to parents meeting and school activities.	<ul style="list-style-type: none"> • Allow kids in side rooms, have student volunteers help • Allow parents to bring electronics to entertain their child • Skype • Facebook live - parent meetings, updates • See if churches/community have resources to support families • Apartment night – have Mike Cador attend
Planning school activities.	<ul style="list-style-type: none"> • Always have a time where parents can meet for discussions during Title 1 events – keep kids busy • Parents talking to other parents
Any other things that are going well or not going well?	<ul style="list-style-type: none"> • Give out fliers in carloop, meeting zone • Class dojo, immediate info about classroom • Email isn't working, it gets lost in the massive amounts of junk mail • Provide text messages to check email or facebook

Ashley Toep 11.15.18

Signature of Principal

Date signed

