



Cocoa Beach Jr. Sr. High School

ID Badge Procedures

Rationale: To increase the safety on campus by allowing staff to identify students quickly. To also allow emergency personnel and first responders to identify students in the event of an emergency. Identification badges are required for all staff members working on our campus and are a common security procedure found in local businesses.

Policy: Cocoa Beach will issue one student identification card and one lanyard to each student at the start of the school year. Students must wear their ID badge at all times while on campus during the instructional day.

Student ID badges are required to:

1. Attend classes
2. Utilize restroom passes during the class period
3. Borrow library books
4. Participate in campus activities
5. Use school computers

Guidelines:

1. ID badges must be clearly visible on a lanyard or ID clip and worn on the outside of the students clothing between the shoulders and above the waist line.
2. Students must present their ID badge upon request by school staff.
3. Students may not alter or deface their ID badge in any way.
4. Students may not wear the ID badge of another student.
5. Lost, stolen, altered, or damaged ID badges must be replaced immediately.

Enforcement:

Any student found without an ID badge will be directed to the Media Center to obtain a replacement badge. Multiple offenses will result in disciplinary and/or monetary penalties

The clerk will record students' names and track the number of times they have not worn their ID badge.

Corrective strategies for not displaying or possessing an ID badge:

1. 1st offense: Verbal warning, replacement ID issued for free.
2. 2nd offense: Parent contact, replacement ID issued for \$1.
3. 3rd & further offenses: Parent contact, replacement ID issued for \$1, discipline for willful disobedience including detention, ISS and suspension pending parent conference.

Lost, stolen, or damaged ID Badges can be purchased for \$1 at any time (your first is always free) in order to avoid corrective strategies. Optional replacement lanyards are also available for \$1.

Students can come before school, after school or during their lunch to get badges. No passes will be given to/from LMC.

The principal reserves the right to assign corrective strategies for willful disobedience outlined in the Brevard Public School Student Discipline Plan to any student who refuses to comply with this policy.