

October 29, 2018

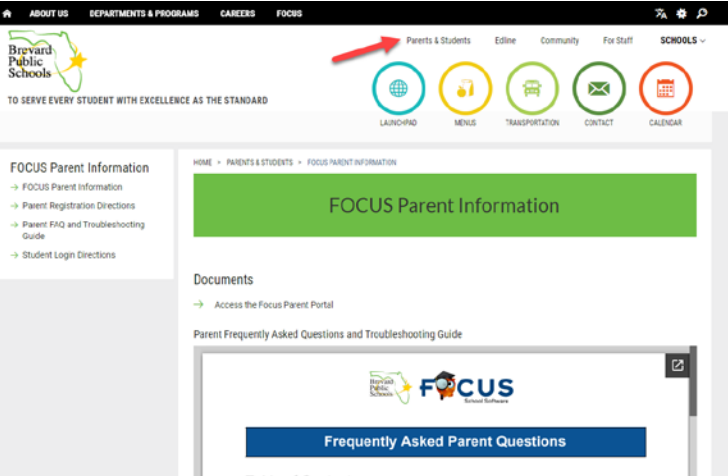
## MEMORANDUM

**TO:** All BPS Principals  
**FROM:** Pamela Aulakh  
Manager, Instructional Technology  
**RE:** FOCUS Parent FAQ

A new document called the FOCUS Parent FAQ and Troubleshooting Guide is now available to assist schools with supporting parents with FOCUS. This document may be shared with parents and is accessible online.

- The direct document link is <https://goo.gl/PTBtmU>
- From the BPS homepage - click on FOCUS under the Parents and Students tab
- The document is also available on our [FOCUS information site](#) for BPS staff

A link to the document will be pushed out to all school websites under District News. We will revise and add information as needed.



The screenshot shows the Brevard Public Schools website. The navigation bar includes 'ABOUT US', 'DEPARTMENTS & PROGRAMS', 'CAREERS', and 'FOCUS'. A red arrow points to the 'Parents & Students' tab in the 'FOCUS' dropdown menu. Below the navigation bar, there are icons for 'LAUNCHPAD', 'MENU', 'TRANSPORTATION', 'CONTACT', and 'CALENDAR'. The main content area features a green banner for 'FOCUS Parent Information' and a section for 'Frequently Asked Parent Questions' with a 'Table of Contents' link.

Please contact Pam Aulakh at [Aulakh.Pamela@Brevardschools.org](mailto:Aulakh.Pamela@Brevardschools.org) with any questions.

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