

**SATELLITE HIGH SCHOOL
DUAL ENROLLMENT AGREEMENT**

2019-2020

Transfer of Dual Enrollment Credit Not all colleges accept transfer credits, and some may only allow the credits as elective credits. It is the student's responsibility to communicate with their college/university of interest to verify the transferability of credits earned.

Scheduling Students must schedule EFSC classes around Satellite High School's schedule and must allow travel time to and from campuses. Students are not permitted to leave class early or arrive late to accommodate dual enrollment classes. BPS policy prohibits dual enrollment students from remaining on campus outside their Satellite High School classes.

EFSC Registration Form To register for any EFSC course, students are required to submit an EFSC Registration Form. Students obtain this form from their high school counselor and need student, parent, counselor, and department chair signatures. **Please allow 24 hours to collect all signatures.**

Students must provide the guidance department with an official copy of their EFSC schedule as soon as registration is complete.

Attendance. Students **must** attend Day 1 of all classes, including online and hybrid. Failure to attend the first class results in an automatic withdrawal from the course. Course instructors determine attendance policies following the first day of class as outlined in their course syllabus.

The Impact of Dual Enrollment Grades All grades earned through dual enrollment classes become a part of the college transcript. Additionally, grades earned through dual enrollment effect the Bright Futures Scholarship and college admissions.

Grade Forgiveness Through the BPS/EFSC articulation, if a student earns a D or F, they are not permitted to retake the course for grade forgiveness. They may repeat the course at their own expense; however, the grade remains "in escrow" until high school graduation.

Grade requirements: Students must maintain a 2.0 GPA in their EFSC coursework and a 3.0 overall GPA.

Dropping or Withdrawing from a Dual Enrollment Course If a student needs to drop a dual enrollment class after the add/drop period, they must meet with their high school counselor to discuss options and obtain the approval form. To ensure the student is in 7 courses, he/she is placed in either a Satellite High School or virtual course. **Students who drop or withdraw from college classes may jeopardize continuation in dual enrollment.**

PLEASE TURN OVER

Dual Enrollment Textbooks Required college textbooks are provided through Satellite High School's media center at no cost except for one-time use materials, such as online access codes and consumable workbooks. All textbooks remain the property of Satellite High School and must be returned at the conclusion of each semester. To obtain textbooks, students bring their official EFSC schedule, and a list of required textbooks for their registered classes, to the Satellite High Media Center. Students must pick up materials no later than two weeks beyond the last day of add/drop for the fall and spring terms and one week beyond the last day of add/drop for the summer term. Directions regarding textbooks are also posted on the Satellite High School website.

Failure to pick up instructional materials by the scheduled time will result in the student assuming financial responsibility for all instructional materials.

****Early Admissions Students Only** Students must take a minimum of 12 credit hours and may not be concurrently enrolled in a Satellite High School or virtual school course. Early admission students are eligible to participate in all after-school activities and athletics. Early admission students are responsible for obtaining all information related to senior activities and graduation. It is the student's responsibility to make all necessary arrangements for graduation (both SHS and EFSC). Students are encouraged to visit campus regularly to stay informed about events and scholarships.

EFSC courses required for high school graduation (Early Admissions Students Only)

I HAVE READ THE ABOVE INFORMATION AND AGREE TO COMPLY WITH ALL THE ITEMS COVERED IN THIS STATEMENT.

STUDENT NAME: (Please Print): _____

STUDENT EMAIL:

Parent Signature

Student Signature

Date _____

Date _____