

EZChildTrack Mobile Friendly Parent Portal

1. Parent Portal Login Page

Go to the following web address: <https://www.ezchildtrack.com/brevard/parent>

Cell Phone View:

English Español

Sign In

Email

Password

Forgot Password? Click here

Sign In

Sign Up
Existing Parents

Have an account?

Sign up to create your parent portal login.

Sign Up

Open Account
New Parents

New?

Click the register button below to register your child into our program.

Register

Desktop View (Larger Devices):

If the header of the Parent Portal does not have your area's name, use the link above to access the correct Parent Portal.

English Español

Sign In

Email

Password

Forgot Password? Click here

Sign In

Sign Up
Existing Parents

Have an account?

Sign up to create your parent portal login.

Sign Up

Open Account
New Parents

New?

Click the register button below to register your child into our program.

Register

Sign In

Returning parents who already are registered AND have a password will use this box to login to the Parent Portal.

Existing Parents Sign Up

If you are registered but do not yet have a password, press the **Sign Up** button to receive a login link by email.

New Parents Open Account

New parents must press the [Register] button to submit an application for review.

Note: Families with an account should not press this link as it may create a duplicate account.

2. Parent Portal Home Page Sections

The screenshot displays the Parent Portal interface. On the left is a vertical navigation menu with options: Home, My Account, Change PIN, Calendar, Bulletins, Forms, Emails/ Texts, and Sign out. The main content area is divided into three primary sections:

- Registration (Purple Header):** Contains three program cards:
 - Winter Break Camp 22/23:** Includes a '+ Register' button.
 - School Year 2022-23:** Lists two children: Alyson Judson (Registered on 08/05/2022) and Merlyn Judson (Registered on 10/27/2022). Includes 'View/Enroll' and '+ Add Child' buttons.
 - School Year 2022-23 (Flex Schedule):** Lists Alyson Judson (Registered on 08/17/2022). Includes '+ Add Child' and 'Schedule Calendar' buttons.
- Payments & Statements (Teal Header):** Shows account information for Account No. P1-A01800.
 - Payment Due:** \$95.00, due on 10/04/2022, with a \$10.00 late fee after the due date.
 - Last Payment:** \$480.00, paid on 10/11/2022.
 - Buttons for 'Pay Now' and 'Enroll in Autopay' are present.
 - Current Balance:** \$95.00.
 - View Statement:** View list of transaction or payment.
- Bulletins, Events & Forms (Blue Header):**
 - Bulletins:** Lists 'Parent Visiting Hours', 'Swimming Training', and 'Guidelines for No-Nut Snacks and Lunches', all dated 01/01/2022.
 - Buttons for 'View Calendar' and 'View Forms' are located at the bottom.

A green callout box at the top right of the main content area contains the text: "Press EN to choose from the available languages, or press your initials/icon to logout of the Parent Portal." An arrow points from this box to the 'EN' language selector and user profile icon in the top right corner of the page.

Collapsing Left Menu

Home – Return to the Home page.

My Account – View/edit Contacts or Children.

Change PIN – View or add PIN codes for each authorized adult.

Calendar, Bulletins, Forms – Shortcuts to the Bulletins, Events, & Forms sections.

Emails/ Texts – View past communication.

Sign Out – Logout.

Registration

Press the **Register** button (or the **Add Child** button) to register a child into a new program.

View enrollment details by pressing the **View/Enroll** button.

[For programs that use the calendar flex type program, press the **Schedule Calendar** button to add dates.]

Payments & Statements

Review the payment due amount and the payment due date.

Press the **Pay Now** button to make a payment online, or **Enroll in Autopay**.

Press **View Statement** to view financial records and tax statements.

Bulletins, Events, & Forms

View informational Bulletins in the Bulletins section.

Press **View Calendar** to see a calendar of highlighted events.

Download blank Forms or handbooks/documents in the **View Forms** area.