

08-05-2019

RE: Student Cell Phone Usage

Dear Port Malabar Elementary School Parents,

Student Cell Phone usage have become a more frequent issue as the years go by. So, I have some made some suggestions for our teachers to follow at the start of the school year. Starting on the first day of school, our teachers will start a check in / check out list for their classrooms for all cell phones. Before walk and talk teachers will have a bin / tub for their students to check in their cell phones (clip board, paper and pen). Teachers will then take that bin and put it in a locking file cabinet or locking drawer until time for dismissal. Once dismissal is upon us teachers will pass out the phones and have students check out their cell phones to take home with them.

Doing this school wide it will enable administration and teachers to automatically manage cell phones throughout the school day. If a phone is confiscated throughout the day it will be given to administration, parents will be called and parents will be obligated to pick up the phone from the school. As a reminder, any and all cell phone rule violations are subject to getting the students cell phone contract voided (which means they lose privilege of bringing the phone on campus). All phones that are confiscated will be held in the front office in a locked drawer until the guardian picks it up. Starting the first day of school will enable students to get in good habits for the rest of the school year.

Last school year it proved to be a good solution and hopefully it will continue to help us avoid future electronic problems. You know I am here to support you and your child and I appreciate you all for your support and help to make our school the very best we can. If you have any questions about this please come see me, call me or email me. Again thank you for your attention and support for this matter,



Michael Fredenburg
Assistant Principal Port Malabar Elementary School