

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:
NOVEMBER 2020**

ENROLLMENT

Month	Head Start Enrollment	Funded Enrollment	Attendance
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	332	624	97.76%
September 2020	388	624	91.95%
October 2020	421	624	92.59%
November 2020	452	624	86.19%
December 2020		624	
January 2021		624	
February 2021		624	
March 2021		624	
April 2021		624	
May 2021		624	

TOTAL MEALS SERVED

Month	Breakfasts	Lunches	Snacks
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	<i>School started 8.31.2020, meals counts will be provided in the Sept 2020 report.</i>		
September 2020	5,992	5,612	6,239
October 2020	7,246	7,274	7,499
November 2020	5,576	5,622	5,819
December 2020			
January 2021			
February 2021			
March 2021			
April 2021			
May 2021			

FISCAL YEAR 2021 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 4

Cost Category	Amended Budget	Actuals		Balance of Grant Award
		Nov-20	YTD	
Payroll	\$3,360,704.00	\$289,403.81	\$1,090,450.03	\$2,270,253.97
Fringe	\$1,075,702.00	\$99,964.56	\$372,981.43	\$702,720.57
Supplies	\$169,583.00	\$5,863.21	\$41,083.79	\$128,499.21
Equipment	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Travel *	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$298,895.00	\$30,459.57	\$78,215.27	\$220,679.73
Other	\$119,157.00	\$2,248.46	\$15,016.45	\$104,140.55
Indirect Cost	\$253,815.00	\$41,421.78	\$80,957.36	\$172,857.64
TTA (includes Travel)	\$59,010.00	\$2,341.51	\$5,946.51	\$53,063.49
Supplement COVID-19	\$548,376.00	\$0.00	\$21,718.00	\$526,658.00
Totals	\$5,890,242.00	\$471,702.90	\$1,706,368.84	\$4,183,873.16

CONTENT AREA SPECIALIST REPORT: NOVEMBER 2020

EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

The following standard is highlighted this month:

- 1302.31(a)(b)(ii) Teaching and Learning
- 1302.92(c) Training and professional development

Our mission to serve our most impacted families continues this year even in the challenging times of COVID-19. We have families who have decided to remain on our wait list despite there being space available at their school. This is due to their concerns of enrolling in a typical classroom environment. We have been in multiple discussions as a leadership team and with the Head Start Regional Office to come up with a way to continue to serve these children but not in a typical classroom setting. We have developed Head Start At Home to provide a small group of identified children the opportunity to continue learning and have the benefit of teacher and family advocate support. Some important points of this program are:

- This is not eLearning. Children enrolled in this manner will be considered part of the school and enrolled on a class list. With support from the teacher and family advocate, the parent is the child's primary teacher.
- This is a way to bridge the child and family to return to brick-and-mortar classroom.
- Families were contacted by the teacher and family advocate of their assigned school.
- Students learning at home will follow the same school calendar.

Brevard County Head Start has adopted Practice Based Coaching as their research based coaching program. PBC is based on building a collaborative partnership with teachers, focusing on effective teaching practices by writing targeted goals, observing these goals in action and providing reflection and feedback by a highly skilled coach. We have 33 teachers who each wrote 2 goals that were directly aligned with CLASS, State Literacy Standards or both. We have 66 goals written and 100% completion. Below is the tracking of the goals and the alignment to CLASS and state Literacy Standards.

Completed Goals Per School			
Cambridge 6	Endeavour 6	Mims 6	Saturn 6
Coquina 4	Enterprise 4	Palm Bay 6	Sherwood 6
Discovery 4	Jupiter 6	Port Malabar 4	Uni Park 8
TOTAL GOALS WRITTEN: 66 out of 66 goals 100% Completion			
CLASS Alignment for goals written: Behavior Management (11) Productivity (4) ILF (10) Quality of Feedback (2) Language Modeling (20)			
Literacy Standards Alignment A (10) B (18) C (11) D (12) E (14) F (13) G (3)			

The ESE specialist supported Head Start sites with disability and mental health information and attended parent meetings as needed. *(1302.45 Child Mental Health & Social Emotional Well-Being, 1302.60 Additional Services for Children with Disabilities)*

Twenty-nine students (6.2% of enrollment) with Individual Education Plans (IEP's) are enrolled in the program and receiving services. *(1302.60 Additional Services for Children with Disabilities)*

Eight students are receiving Kinder Konsulting services. Two children are in the initial meeting phase. *(1302.45 Child Mental Health and Social and Emotional Well-Being)*

EARLY CHILDHOOD HEALTH AND WELLNESS

The following standards are highlighted this month:

- 1302.41 Collaboration and Communication with Parents
- 1302.42 Child Health Status

New students are screened when they enroll in the program. Rescreening is being conducted on children who did not pass the initial screening. *(1302.42 Child Health Status)*

Dental exam forms were sent home to parents. The child's dentist fills out the form and it is returned to the health technicians. *(1302.42 Child Health Status)*

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

Applications are available to all interested families via the Head Start website, email or by U.S mail. *(1302.13 Recruitment)*

Family advocates continue to conduct parent meetings via ZOOM. Advocates shared how to encourage age-appropriate independence in children. A coach shared information about the Head Start curriculum. A parent/child craft, "The Thankful Tree", was sent home as a Thanksgiving project for families to do together. Advocates delivered Thanksgiving turkeys and food baskets to families. Turkeys and foodstuffs were donated by community organizations. *(1302.51 Parent Activities to Promote Learning and Development, 1302.41 Collaboration and Communication with Parents)*

PROFESSIONAL DEVELOPMENT

The following standard is highlighted this month:

- 1302.92 Training and Professional Development

1302.92(c)(4)(i) A program must implement a research-based coordinated coaching strategy for education staff. Align with the program's school readiness goals, curricula, and other approaches to professional development.

The certified behavior analyst delivered virtual professional development, via Zoom, titled "*How to Influence Behavior for Student Success*" and "*De-escalation Strategies*" to school staff. (1302.90 Training and Professional Development, 1302.31 Teaching and Learning).

The health manager attended the monthly Dental Task Force meeting and the annual Early Learning Coalition's (ELC) board meeting. (1302.90 Training and Professional Development)

INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START

The Office of Head Start (OHS) [announced in the Federal Register](#) an interim final rule (IFR) that adds a new section to the Head Start Program Performance Standards under [1304 Subpart B – Designation Renewal](#). This new section, 45 CFR §1304.17, establishes parameters by which OHS may make designation renewal determinations when certain federally declared disasters or emergencies prevent collection of all data normally required for making such determinations. For more information about the Interim Final Rule on Flexibility for Head Start Designation Renewals in Certain Emergencies click [here](#) to read the Program Instruction.