

**HEAD START GOVERNING BOARD AND POLICY COUNCIL MONTHLY REPORT:
MARCH 2021**

ENROLLMENT

Month	Head Start Enrollment	Funded Enrollment	Attendance
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	332	624	97.76%
September 2020	388	624	91.95%
October 2020	421	624	92.59%
November 2020	452	624	86.19%
December 2020	470	624	89.15%
January 2021	492	624	85.25%
February 2021	508	624	91.05%
March 2021	513	624	90.77%
April 2021		624	
May 2021		624	

TOTAL MEALS SERVED

Month	Breakfasts	Lunches	Snacks
July 2020	<i>The program is not operational during the month of July.</i>		
August 2020	<i>School started 8.31.2020, meals counts will be provided in the Sept 2020 report.</i>		
September 2020	5,992	5,612	6,239
October 2020	7,246	7,274	7,499
November 2020	5,576	5,622	5,819
December 2020	4,763	4,935	5,031
January 2021	6,778	6,750	6,991
February 2021	10,167	10,204	10,251
March 2021	7,108	7,031	7,306
0April 2021			
May 2021			

FISCAL YEAR 2021 (INCLUDES P-CARD EXPENSES) – Head Start Grant Year 4

Cost Category	Amended Budget	Actuals		Balance of Grant Award
		Mar-21	YTD	
Payroll	\$3,152,512.77	\$289,794.23	\$2,132,387.48	\$1,020,125.29
Fringe	\$1,147,072.51	\$95,648.36	\$744,097.45	\$402,975.06
Supplies	\$169,583.00	\$9,976.60	\$47,521.61	\$122,061.39
Equipment	\$5,000.00	\$0.00	\$4,595.00	\$405.00
Travel *	\$0.00	\$0.00	\$0.00	\$0.00
Contractual	\$435,715.72	\$12,627.62	\$156,198.10	\$279,517.62
Other	\$119,157.00	\$5,419.80	\$38,842.44	\$80,314.56
Indirect Cost	\$253,815.00	\$20,933.71	\$159,750.91	\$94,064.09
TTA (includes Travel)	\$59,010.00	\$1,092.79	\$9,760.30	\$49,249.70
Supplement COVID-19	\$548,376.00	\$311,008.27	\$414,245.71	\$134,130.29
Totals	\$5,890,242.00	\$746,501.38	\$3,707,399.00	\$2,182,843.00

CONTENT AREA SPECIALIST REPORT: MARCH 2021

EARLY CHILDHOOD DEVELOPMENT, TEACHING AND LEARNING

The following standards are highlighted this month:

- 1302.31 (b) (iii) Teaching and the Learning Environment

The instructional coaches completed the last MMCI training class for the teaching staff. We had an average of five staff attend this in-depth CLASS training.

The second round of goals were written for all classroom teachers. Approximately fifty-five goals were written by thirty-three teachers. Goals written support CLASS, State Literacy Standards and Conscious Discipline. Eight teachers wrote a goal on how to be a mentor teacher to begin a roll out of mentorship at the building level.

The behavior analyst met with teachers, instructional assistants and instructional coaches to provide consultation on ways to redirect students in a positive manner, to engage with students to build rapport, to transition students smoothly, how to write/review and refer back to classroom expectations, and positive interventions and rewards.

The ESE specialist supported Head Start sites with disability and mental health information and attended twenty- three parent meetings. *(1302.45 Child Mental Health & Social Emotional Well-Being, 1302.60 Additional Services for Children with Disabilities)*

Forty-four students (8.74% of enrollment) with Individual Education Plans (IEP's) are enrolled in the program and receiving services. *(1302.60 Additional Services for Children with Disabilities)*

Nine students are receiving Kinder Consulting services. Seven children are in the initial meeting phase. *(1302.45 Child Mental Health and Social and Emotional Well-Being)*

EARLY CHILDHOOD HEALTH AND WELLNESS

The following standards are highlighted this month:

- 1302.42 Child Health Status

Collaboration with the Eastern Florida State College dental program continues as the program prepares for oral hygiene presentations. Dental health bags are being supplied that correspond with the presentation including activities for parents to do with their children at home.

The Head Start health team continues to support the Brevard County Health Department's vaccination efforts by assisting on weekends with vaccination events for Brevard Public School employees.

PARENT FAMILY AND COMMUNITY ENGAGEMENT (PFCE)

Applications are available to all interested families via the Head Start website, email or by U.S mail. *(1302.13 Recruitment)*

Family advocates continue to participate in *Pre-K to Kindergarten* transition meetings and activities. *(1302.41 Collaboration and Communication with Parents)*

Family advocates continue to conduct parent meetings via ZOOM. The next section of *Conscious Discipline* training, "Positive Choices" was offered to parents. Advocates provided donated books to families before spring break. Information was shared for the web link myplate.gov which offers budget friendly healthy food recipes. *(1302.51 Parent Activities to Promote Learning and Development, 1302.41 Collaboration and Communication with Parents)*

PROFESSIONAL DEVELOPMENT

The following standard is highlighted this month:

- 1302.92(a)(c)(4)(iii) Training and Professional Development

The leadership team participated in *Strength Finder* training. Individual strengths were examined and discussed to support our work and understand how we can utilize each other's strengths to be a more productive team.

New instructional coaches completed CLASS Reliability training and have passed the Reliability Test and are fully certified in CLASS.

The leadership team reviewed three articles to strengthen skills and provide additional support for teachers. The articles were: Executive Presence: a Smart Brief offering, Coaches as System Leaders; by Michael Fullan and Jim Knight, and Fostering Competence for Success: Encouraging Responsibility in Children; by Marie Masterson.

Family advocates received training from Brevard CARES via ZOOM. This month's topic was preventing pre-school bullying. The behavior analyst presented information regarding *Conscious Discipline* training to the advocates.

The behavior analyst provided a review of student's data sheets and graphed the results for a visual presentation.

The leadership team meets weekly to provide classroom updates, problem solve and provide support to the teaching staff.

The health supervisor attending the monthly dental task force meeting and the School Health meeting. The health supervisor and a health technician completed their annual renewal of CPR/First Aid training.

INFORMATION AND GUIDANCE FROM THE OFFICE OF HEAD START (OHS)

Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities

On March 19, 2021, the Office of Management and Budget issued administrative relief guidance, [M-21-20 Appendix 3 – Disaster Relief Flexibilities to Reduce Burden for Financial Assistance](#). It outlines flexibilities and waivers affecting grant applications, no-cost extensions, extension of certain deadlines, procurement, prior approvals, and single audit submissions. The following is an updated list of current flexibilities and information on how OHS is implementing each provision. This IM supersedes ACF-IM-HS-20-03.

Bernadine Futrell, Ph.D., is the new director of the Office of Head Start (OHS). Dr. Futrell, a Head Start child, began her career as an assistant Head Start teacher in Richmond, Virginia. She came to OHS in the Biden Administration from the National Head Start Association (NHTA), where she was most recently the senior director for effective practice. Prior to NHTA, Dr. Futrell led superintendent certification programs at the American Association of School Administrators. She is co-author of the book *ConnectED Leaders: Network and Amplify Your Superintendency*, and a regular contributor in research studies. Learn more about Dr. Futrell and the OHS mission to prepare children for school and life: <https://acf.hhs.gov/ohs/about/leadership>.