

Brevard Public Schools
Success in e-Learning Agreement

This agreement is designed to serve as a guide by which the student, family, and teacher may understand the responsibilities and expectations required to build a successful partnership in the e-Learning environment.

Teacher responsibilities:

- Abide by privacy guidelines outlined by FERPA and/or HIPPA.
- Provide classroom expectations for participation in the e-Learning environment.
- Create a schedule that allows for consistent and timely communication.
- Track student attendance as per district expectations for attendance.
- Provide a virtual instructional experience that mirrors the school-of-record classroom experience.
- Follow the district pacing guides for rigorous instruction.
- Provide the necessary support for students to obtain successful completion of course work.
- Provide for the needs of each student through access to multiple online resources.
- Provide students with multiple ways to demonstrate understanding/alternative assessments.
- Provide students with virtual accommodations and/or services as per a student's IEP/504/ESOL status.
- Be available as a resource for information, but allow the student to take initiative in asking for assistance with learning unless otherwise documented on a student's IEP/504/ELL strategies/accommodations.
- Monitor student progress utilizing district approved methods and scaffold instruction accordingly.
- Interact daily with the student to engage students and encourage learning.

As a **learner**, I understand my responsibilities include that:

- I will maintain an active Focus account.
- I will create a learning space that allows for maximum time-on-task which includes audio/visual equipment.
- I will log-in to class on-time per the school bell schedule and be available for instruction during the entire block and attend all synchronous sessions provided by my teacher.
- I will follow the district expectations for attendance and behavior per the BPS Code of Student Conduct.
- I, nor anyone else, will record or distribute any unauthorized audio, video, or photographs per the BPS Code of Student Conduct.
- I will follow the teacher-created expectations for e-Learning and adhere to them at all times.
- I will be respectful to all of my peers at all times, whether e-Learning or school-based.
- I will utilize any virtual accommodations and/or participate in virtual or face-to-face services as per my IEP/504/ELL status.
- I will participate in all on-campus state required Progress Monitoring (ie: MAP)
- I will participate in all on-campus state required assessments (FSA, EOC etc.)
- I will use the resources provided by my teacher to support my learning.
- I will complete all of my assignments to the best of my ability.
- I will request help from a parent/guardian or my teacher when needed, to be successful.

I have read the above responsibilities and expectations, and my signature indicates that I understand and agree to the terms of this e-Learning pathway.

Student Signature: _____ Date: _____

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As a **parent/guardian**, I understand my responsibilities include that:

- I will maintain an active parent Focus account.
- I will assist as needed to create a learning space for my student that allows for maximum time-on-task which will include audio/visual equipment.
- I will agree to returning school loaned technology equipment prior to winter break for routine maintenance purposes (if applicable).
- I will encourage my student to log-in to class on-time per the school bell schedule and be available for instruction during the entire block and attend all synchronous sessions provided by my teacher.
- I will ensure my student follows the district expectations for attendance and behavior per the BPS Code of Student Conduct.
- I will not permit my student, nor anyone else, to record or distribute any unauthorized audio, video, or photographs per the Student Code of Conduct.
- I will encourage a positive attitude towards learning.
- I will work with my students to understand their learning schedule to provide support as needed.
- I will review teacher feedback with my child and support my student to the best of my ability.
- I will be supportive and available to answer questions.
- I will maintain two-way communication with my student's teachers to discuss academic gains and areas of struggle.
- I will support and encourage the participation in virtual accommodations and/or virtual or face-to-face services as per my student's IEP/504/ELL status.
- I will notify the teacher/school of any changes that occur in or out of the home which could impact my student's ability to be successful.
- I will notify school officials if, at any time, it is necessary for my student to switch learning options (ex: e-Learning to physical classroom or vice-versa).
- I will coordinate with school officials so that my student may participate in all state required Progress Monitoring opportunities on campus (ie: MAP)
- I will coordinate with school officials for my student to participate in all on-campus state required assessments (FSA, EOC etc).

I have read the above responsibilities and expectations, and my signature indicates that I understand and agree to the terms of this e-Learning pathway.

Parent/Guardian Signature: _____ Date: _____

Part-time student clause - Parent/Guardian initials required:

____ Students participating in on-campus classes for part of the day are permitted to be on campus immediately prior to their scheduled class(es) and must leave immediately after their scheduled class(es). Attendance will be used to verify their presence on campus. Students are permitted to wait up to 30 minutes outside the front office for their ride and/or wait no longer than 30 minutes outside prior to their class start time.