

2020-2021

Enterprise
Elementary
Student/
Parent Guide

Learn... Grow... Adapt...

Hello Enterprise Families:

Welcome to the 2020-2021 school year! We are excited to have our new families along with our returning families for this new school year. This upcoming school year may look a little different as we continue to plan and put new safety procedures and protocols in place with Covid-19. The health and safety of our students, staff, and families is our top priority! Whether you are in our building or joining us through e-Learning you are part of the Enterprise family. Due to the amazing students, staff, and parents, Enterprise is a remarkable school.

Please know that we are closely monitoring CDC, State and District Guidelines. The Enterprise policies and procedures outlined in this Welcome Packet could change due to those guidelines. We will communicate changes as they are made. Thank you for your understanding and flexibility as we do all we can to be responsive to the needs of the community around us.

Kelli C. Dufresne, Principal

Deanna M. Smith, Assistant Principal

Year of the Chameleon (created by Elli O.)



Artwork submitted by Alexis W.

Enterprise Elementary Vision Statement

The Enterprise Community is committed to inspiring caring students who reach their full potential to become innovative, confident, and successful citizens.

Enterprise Elementary Mission Statement

The mission of Enterprise Elementary School is to facilitate an inclusive environment, provide a quality education, and build positive relationships to empower hard-working, lifelong learners.

First Day of School

The first day of school is Monday, August 24, 2020. Students are expected to arrive between 7:30 a.m. and 7:45 a.m. Class begins at 8:00 a.m.

To maintain a safe and secure campus for all students and staff we must have accountability for everyone that is on campus. Enterprise is a SAFE or "closed" campus. Beginning with the first day of school, only students and staff are allowed on campus. Staff will be available to assist students in need of extra guidance.

Please remember that the first few days of school are going to be busier than usual. Students and parents will be getting familiar with our procedures. Dismissal may take longer due to the cautionary measures we take to make sure every child is in the correct dismissal area. The beginning of the school year requires extra patience as parents and students become accustomed to routines. Thank you for working with us in this effort!

Attendance

The importance of regular attendance cannot be overemphasized. A child should be in school every day that he/she is physically able. It is extremely difficult to successfully keep up with classwork if attendance is irregular. It is equally important that students arrive to school on time to alleviate missed instructional time. The district's attendance policy states:

- A student who is absent more than nine (9) days within a semester will not receive a passing grade for the semester.
- Absences not counted in the nine (9) days/four (4) days attendance policy are: court dates, religious holidays, illness with medical documentation, and chronic and extended illness.
- Kindergarten students must be in attendance for a minimum of 162 days, as a criterion for progression to first grade.
- All students must be in attendance a minimum of four (4) hours of instructional time to be considered present each day.

Student Information Changes

It is most important that parents and guardians notify the school immediately of any changes in address or telephone numbers. In the event of an emergency, it is imperative that we can reach a child's parent or guardian. We appreciate your attention to this matter.

Transportation Changes

Please make every effort to communicate transportation changes with your child's teacher as early as possible. Transportation changes must be made in writing and cannot be taken over the phone. You may send in a written note, send a message on Class Dojo (if your teacher uses it), or email the teacher directly. Please know that teachers are limited to the amount of time they have available to check messages during the school day.

Breakfast & Lunch

Hot breakfast and lunch are available for students every day school is in session. Breakfast is served from 7:30 a.m. – 8:00 a.m. and is free for all students. Prepaying for lunch is extremely helpful. You can prepay online through My Payments Plus to provide for cashless transactions for your child. To register for your free account, please visit www.mypaymentsplus.com. Additionally, applications for free and reduced lunches are available on the BPS Food & Nutrition Services website. School lunch daily prices are as follows:

Full Pay Lunch: \$1.95

Reduced Pay Lunch: \$0.40

Please note that due to the limitation of non-essential visitors on campus, parents and guardians are not permitted to eat breakfast or lunch with their child on campus until further notice.

Arrival and Dismissal

7:30 a.m. Student arrival begins. All students report to cafeteria. Free breakfast is served to all students choosing to eat at school. Please do not drop students off earlier than 7:30 a.m., as there is no supervision.

7:45 a.m. Classroom doors open for students to enter.

8:00 a.m. Class begins (students arriving after 8:00 a.m. must check in through the front office to receive a tardy slip).

2:30 p.m. Bus Riders and Daycare Van Riders Dismissed

2:30 p.m. Car Riders Dismissed as Parent Arrives

2:32 p.m. Bike Riders Dismissed

2:35 p.m. Walkers and Brevard Afterschool Care Dismissed

Friday Dismissal Time begins at 1:15 p.m.

Student Check Outs

For the safety of our students, your child will only be released to an adult listed with permission on your child's registration form. If an adult other than the parent or guardian listed on the registration form arrives to pick up a student, we will need to contact the student's parent/guardian prior to releasing the student. If you need to add/delete members, please stop by the front office to make changes. No checkouts after 2:15 p.m. Monday - Thursday or 1:00 p.m. on Fridays.

Rainy Day Dismissal

Please ensure that you have a Rainy-Day Dismissal Plan in place with your child and his/her teacher. It is important for children to be aware in advance of what to do in case of stormy weather. If there is light rain with no sign of thunder or lightning, dismissal will proceed as normal. Bike riders and walkers will be reminded to proceed home as quickly as possible. In the event of a severe downpour, or if there are signs of thunder or lightning, students will remain on campus and will follow their Rainy-Day Dismissal Plan.

Drive-Up Only Car Loop

For safety purposes, please avoid parking in front of the school and walking through the bus loop and PK Car Loop to drop off or collect your student(s). This request is for the safety of our students and your support is appreciated. We do not permit students to enter or exit our campus through the front gates unless they are a bus rider.

To ensure the Car Loop moves swiftly, please display your car tag with your child's name on it when driving through the Car Loop at dismissal. If you need a new tag, please come in the front office with your ID to receive another one.

Bus Transportation

Parents must provide guidance to their children on appropriate social distancing at bus stops. Students are expected to wear masks while on the bus – except for students with documented medical or sensory conditions that would be adversely impacted by wearing a mask. Students will use hand sanitizer upon entering and exiting the bus. Students will be given an assigned seat and must sit in that assigned seat. Siblings and those sharing a household will be seated together. Students should allow appropriate distance from each other when entering and exiting the bus. Seats will be wiped down between routes. Windows will be open when the weather permits. While riding the bus, students must adhere to the following rules:

1. Stand at least 5 feet off roadway while awaiting bus.
2. Stay in your seat at all times while the bus is moving.
3. Keep arms and head inside windows.
4. Walk 12 feet in front of the bus. Wait for drivers signal before crossing road.
5. Unnecessary conversation with the driver is dangerous. Please remain quiet. Outside of normal conversation, classroom conduct is to be observed.
6. Absolute silence is required at all railroad crossings.
7. The driver is in full charge of the bus and pupils. Pupils must obey driver.
8. The driver has the right to assign pupils to certain seats, if necessary, to promote order and safety for all students.
9. No eating, drinking, or smoking allowed on bus.
10. Pupils must be on time. The bus cannot wait for those who are tardy.
11. Use of cellular phones while riding the bus is prohibited.
12. The use of lap belts (if equipped) is mandatory.
13. Riding the bus is a privilege. Students violating bus rules will be reported to school administration for disciplinary action. This may include suspension, temporary or permanent, from the bus.

Bike Riders

Bike racks are available for students to park and chain their bicycles. The school is NOT responsible for damage or theft of any bicycle brought to school. It is requested that students who ride bicycles to school use locks for security reasons. Parents should instruct their children in safety rules, including the use of helmets, for riding bicycles to school.

Visitors/Volunteers on Campus

Although BPS recognizes the invaluable role volunteers and parents play in the educational process, student and staff safety require the limitation of non-essential people on campus. Therefore, visitors in schools are limited to emergency situations, enrollment, or required meetings. Non-essential visitors and volunteers will not be permitted on school campuses to include walking students to class, eating lunch with students, or attending classroom events or celebrations. Parents may not drop off items for student pick up that are not medically or academically required. Contracted service providers will be required to complete a self-screener prior to being allowed on campus and they adhere to all school health guidelines.

Celebrations and Informational Meetings

All school celebrations and informational meetings will be conducted virtually until further notice. Prior to any school celebration or informational meeting, we will notify families on how to join or actively participate.

Dress Code

Students should be clean, neat, and properly dressed. They should observe dress and standards of personal grooming that conform with the academic atmosphere. Students will be asked to contact their parents/guardians to bring appropriate clothing if the dress code is violated.

Head: No hats, curlers, bandanas, du rags, or sunglasses (unless prescribed by a physician) are to be worn in the school building or hallways. Extreme hairstyles or hair colors that create a disruption are prohibited. Student face coverings are not permitted to contain vulgar, sexually explicit, or oriented wording/scenes, promote tobacco, alcohol, or illegal drug use, or contain printed profanity.

Upper Garments: Garments must be of a length and fit that are suitable to the build and stature of the student. The cut of sleeveless garments must not expose undergarments or be otherwise immodest. Strapless garments are prohibited. Straps of permitted garments must be a minimum of 1 1/2 inches in width. (Tube tops and halter-tops are prohibited.). Necklines of all upper garments must be modest. Low cut necklines are prohibited. Excessively large or baggy clothes, which may conceal dangerous items or be a safety hazard, shall not be worn. Upper garments must adequately cover the waistline and must not expose the midriff while the student is performing normal school- related activities (studying, retrieving books, raising hands, etc.). Student shirts are subject to the same dress code as student face coverings above.

Lower Garments: Pants shall conform to the build and stature of the student; shall be worn at the waist; and shall not extend below the heel of the shoe in length. Undergarments shall not be visible (Sports bras are considered undergarments). Dresses and skirts must reach mid-thigh or below in length with the waistband of skirts worn at waist level. Shorts must have clearly discernible inseams of reasonable length and cover the buttocks. Short shorts are prohibited. Garments must be of a length and fit that are suitable to the build and stature of the student.

Footwear: Students in K-6 must wear shoes that are safe and appropriate for recess and physical education.

Student Wellness

Parents are the first level of daily health checks. Parents are the most knowledgeable judge of their own child's health as COVID has an incubation period in which symptoms may not be evident. Schools will have touchless thermometers available at each site for a second screening, when appropriate. School-based personnel may be screening students' temperatures prior to the start of the school day. Parents wishing for their child to be

exempt from this screening must put their request for exemption in writing and return it to Melanie Bootz, our school secretary. Parents and legal guardians are responsible to promptly pick up or properly arrange for the pick-up of a student sent home from the clinic. All medications must be brought, in the original container, directly to the clinic by the parent or legal guardian.

Student Cell Phones

For students to possess a cell phone or Wireless Communication Device (WCD) on school campus, there must be a signed Student/Parent Cell Phone or Wireless Communication Device (WCD) Contract on file. The possession of a cell phone/WCD on school campus is a privilege which may be revoked at any time by administration for violating the school policy regarding such possession. Use of cellphones/WCDs, except those approved by a teacher or administrator, is prohibited and must be either powered completely off (or placed into vibrate or silent mode) and stored out of sight. Students shall have no expectation of confidentiality with respect to their use of cellphones/WCDs on school property. The school and its employees are in no way responsible for any theft or damage of my cell phone/WCD while on school grounds. The school is not obligated to investigate the loss or damage of any phone.

School Supplies

A list of grade level supplies needed for the beginning of the school year has been posted on the school website under the Parents & Students Tab. Individual teachers may request additional supplies or have a wish list once school starts.

Supply Drop Off

We will be hosting a Beep & Greet on Thursday, August 20, 2020. This will be held in our Car Loop. Families will drive through and wave hello to their new teacher. You may also drop off your child's school supplies at this time. eLearning students will pick up instructional materials needed for learning at home during this time. They will also have an opportunity to meet their eLearning teacher. Grade level teachers will be available to greet their new students at the following times:

Grades 1, 2 & Frost: 8:00 a.m. – 10:00 a.m.

Grades 3, 4, Smith & Concannon: 10:00 a.m. – 12:00 p.m.

Grades 5 & 6: 1:00 p.m. – 3:00 p.m.

Communication Plan for our Families

We will be utilizing a variety of means of communication for our families this year. Below is a list of ways in which we will communicate with our families and you can communicate with our school:

Monthly Calendar: We will be posting a monthly calendar on our school website to keep you informed of important dates and any events taking place each month.

Blackboard Connect: We will utilize Blackboard Connect to send mass emails, text messages, or phone calls to our families with important messages.

Class Dojo: We will use Class Dojo to keep families informed of important information and send reminders regarding school activities. Teachers may also use Class Dojo to communicate with the families of students within their classes.

Facebook: Please follow us on Facebook @EnterpriseElementary. Please know that there is an unofficial Facebook page for our school. In order to be sure you are following the correct page, select the page with our school mascot as the profile picture. We use Facebook to notify our families of important information, to send reminders regarding school activities, and to share some of the fun things our students participate in at school.

Parental Concerns or Suggestions

The staff at Enterprise takes pride in the parental support that we receive. It is important to us that we understand and explore your concerns as well as your contentment with our school. Problems relative to the classroom or other school matters should be handled in the following manner:

1. Discuss the problem with the teacher or other appropriate individual. Every effort should be made to settle the difficulty at the level closest to the child first.
2. If the complaint is not satisfied, an appeal may be made to school administration, school director, assistant superintendent, superintendent and/or school board in that order.

Virtual Open House

Teachers will provide a live, virtual Open House Meeting to explain their policies and procedures and will showcase the curriculum used within their classroom.

These meetings will occur during the following dates and times:

| September 15, 2020 | September 16, 2020 | September 17, 2020 |
|--------------------------------|---------------------------|---------------------------|
| Kindergarten: 5:00 – 5:30 p.m. | Grade 3: 5:00 – 5:30 p.m. | Grade 5: 5:00 – 5:30 p.m. |
| Grade 1: 5:45 – 6:15 p.m. | Grade 4: 5:45 – 6:15 p.m. | Grade 6: 5:45 – 6:15 p.m. |
| Grade 2: 6:30 – 7:00 p.m. | | |

Brevard Afterschool Care

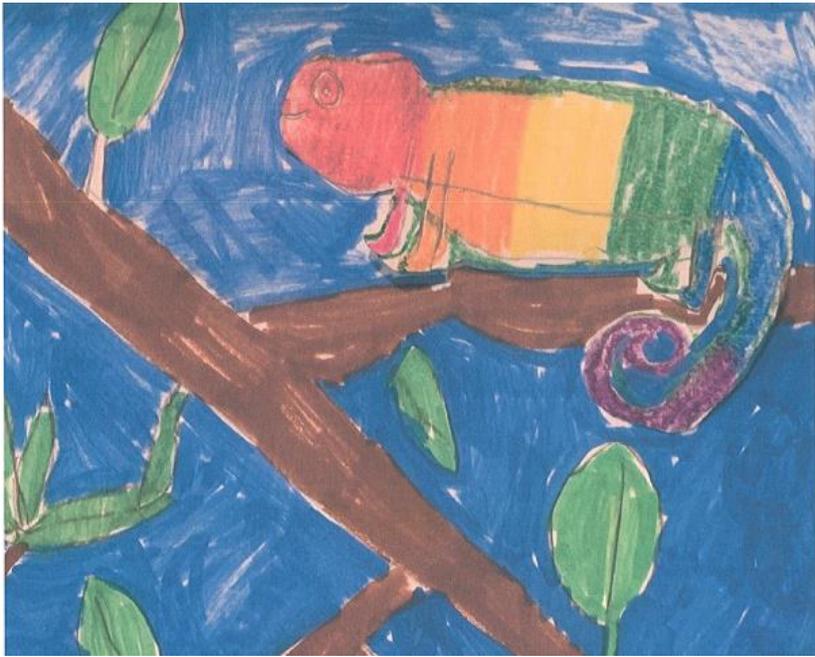
Brevard After School programs provide a safe and healthy environment beyond the school day that challenges and encourages children to participate in a variety of activities while being supervised by caring, qualified staff. Children have time to socialize with their peers, eat a healthy snack, join in organized games, partake in indoor and outdoor play activities, and choose from a variety of age appropriate materials. They are also provided an organized play space and space for homework time.

Program Operation Days/Times: Our BAS programs are open every day that school is in regular session. We offer a morning program that opens at 6:30 am. We also offer an afternoon program that closes at 6:00 pm. Our BAS program is closed on all non-school days.

To inquire about registration and program fees, you can view the BPS Brevard Afterschool website or contact our school BAS Coordinator, Mike Soares at 321-633-3434 ext. 44213.

BPS FOCUS

FOCUS School Software allows parents to quickly monitor their child's academic progress and view assignments, grades, and attendance throughout the school year. Parents can also send and receive messages to/from their child's classroom teacher within FOCUS. Student Interim Reports and Report Cards are digitally posted to FOCUS at the middle and end of each grading period. Parents and guardians can register for a FOCUS account by visiting the BPS website at www.brevardschools.org and selecting FOCUS on the top toolbar. Parents will need their child's unique FOCUS PIN to add their child to the account. This PIN can be obtained by notifying your child's teacher or the front office. FOCUS also provides an app (BPS FOCUS app) for easy access from any Apple or Android device.



Artwork submitted by Kaylee G.

