



Educational Program Opportunity Appeal Procedures

Pursuant to District Policy 5120, Parents may submit an appeal to the Division of Equity, Innovation and Choice for an Educational Program Opportunity application that was not accepted. For appeal eligibility, you must meet the following criteria:

1. You must have a current Educational Program Opportunity application on file that was denied or revoked, **and**
2. You must submit the Appeal Form to the Division of Equity, Innovation and Choice with accompanying documentation that supports the appeal.
3. All appeals must be submitted no later than **June 27, 2018 by 3:00 pm.**

To Submit an Appeal

1. The form should be printed and completed in its entirety. Please provide information/reason(s) to be considered for the appeal. Additional paper may be used, if needed.
2. Please mail or hand deliver (**fax/email not accepted**) the Appeal Form and all supporting documents (if applicable) to:

Division of Equity, Innovation and Choice
Brevard Public Schools
2700 Judge Fran Jamieson Way
Viera, FL 32940-6601

3. Your appeal will be reviewed by a District Appeal Team, which will carefully evaluate all information provided. Parents may not participate in the meeting; therefore, it is critical that the Appeal Form contain detailed information regarding why a student should be permitted to attend the requested school.
4. Only information submitted on or attached to the Appeal Form will be considered when making the final decision. Therefore, parents should not call the Division of Equity, Innovation and Choice to provide details regarding the appeal.
5. Parents will be notified of the final decision prior to the beginning of the School Year.
6. **The District Appeal Team decision is final.**

Please contact the Division of Equity, Innovation and Choice at 321-633-1000, Ext. 395 regarding questions about the appeal process.



School Board of Brevard County
 Division of Equity, Innovation and Choice
 2700 Judge Fran Jamieson Way, Viera FL 32940-6601



Educational Program Opportunity Appeal Form

The purpose of completing this form is to appeal the decision of denial or revocation on the 2017-2018 **Educational Program Opportunity** application for your child. All appeals must be submitted no later than **June 27, 2018 by 3:00 pm.**

Part I: (Select 1)

- School of Choice** (Edgewood, Freedom 7, Stevenson, South Lake, West Melbourne, or West Shore)
 Educational Program (Career Academy, CTE, International Program, or Magnet School)

Part II: (Please Print Clearly)

Student's Last Name, First Name	Date of Birth	Student Number	2018-2019 Grade
Address	City	State	Zip Code
Assigned (Zoned) District School		Home Phone Number	
School Attended in 2017-2018		Cell Phone Number	
School/Program Requested for 2018-2019	School	Educational Program (if applicable)	
Print Name of Parent/Guardian	Parent/Guardian Signature	Email Address	

Part III: (Attach additional letter/paper/documentation as needed)

Please provide information/reason(s) to be considered for the appeal. Only information submitted on or attached to the Appeal Form will be considered.

OFFICE USE ONLY

Recommendation by the Team Reviewing Appeals:

Assistant Superintendent	Meeting Date	<input type="checkbox"/> Approve <input type="checkbox"/> Deny	Notified: _____
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Stephanie Archer
 Assistant Superintendent
 Phone: (321) 633-1000, Ext. 395

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083.