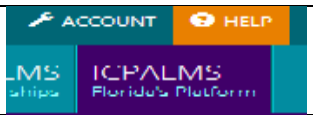
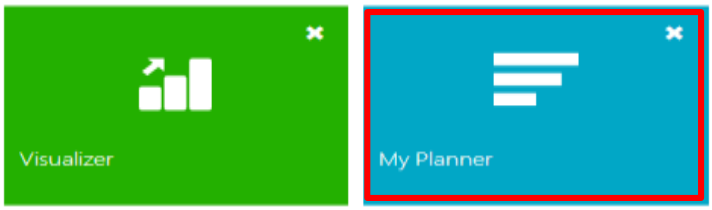
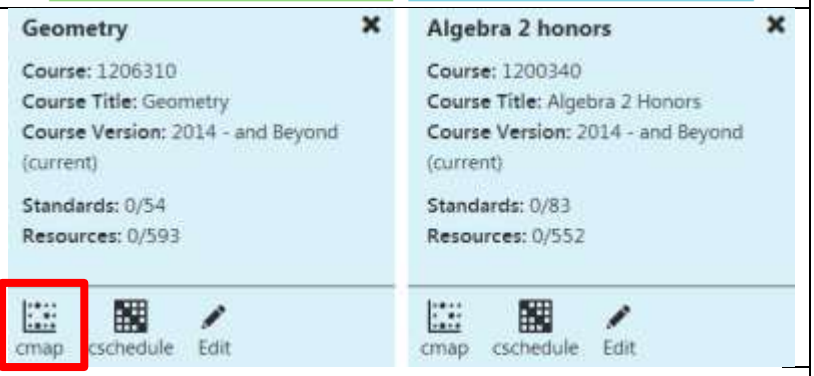
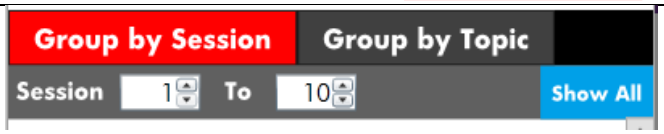
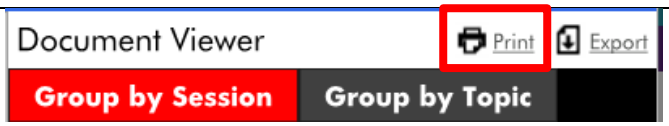
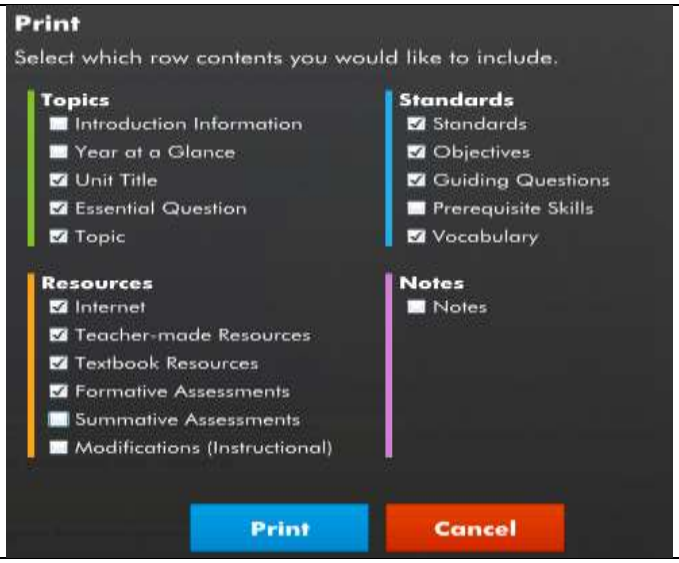
Directions to PRINT/EXPORT a section of a CMAP

1. www.cplams.org and log-into your account. Click on the iCpalms tab.	
2. Click on MY PLANNER.	
3. Click the CMAP icon in the course of your choice.	
4. Click on the DOCUMENT VIEWER icon in the upper right corner.	
5. To select a time frame, click NARROW SELECTION.	
6. In the spaces provided, type the days you want to print/export. (Ex shown is the 1st 10 days of school)	
7. Click the PRINT button in the upper right corner. OR Click the EXPORT button to download the information to your computer.	
8. Select the rows you want to print/export and click PRINT/EXPORT. After printing/export, to exit back to regular viewing, click the glowing magnifying glass in the bottom left corner.