



EAGLE PRIDE

FREEDOM 7 ELEMENTARY APT FAMILY NEWSLETTER

HAPPY SPRING BREAK!



FREEDOM 7 FAMILIES:

**BUY YOUR 22-23
YEARBOOKS TODAY!**

[FREEDOM7APT.COM/OPENFORMS](https://freedom7apt.com/openforms)

DEADLINE: MARCH 21ST



**NOT SURE IF YOU ALREADY PURCHASE YOURS?
OUR SMART FORM WILL LET YOU KNOW IF
YOU PLACE A DUPLICATE ORDER.**



**JOG-A-THON
TROPHIES & MEDALS
ARE IN!**

**CHECK YOUR CHILD'S
BACKPACK OVER
BREAK IF YOUR
STUDENT WAS A
TOP RUNNER**



NOW OPEN FOR 2023-2024 SCHOOL YEAR APT BOARD NOMINATIONS



Nomination Period: Friday, February 24th - Friday, March 24th

Each year, Freedom 7 Elementary APT must elect 12 officer positions which, together, comprise the APT's Executive Board. Officers assume duties at the end of the current school year & serve through the end of the following school year (May to May). Please consider taking on a leadership role within the APT to ensure our organization's continued service to the Freedom 7 community. All officer positions are listed below, along with a brief explanation of duties. Our full set of by-laws and governing documents is provided [here](#).

Please provide your personal info at the top and place an "X" next to any position you are interested in holding for the 2023-24 school year. Return completed forms to Chris Dickman at cdickman83@gmail.com or turn into the front office by next month's APT meeting on Friday, March 24th.

SELF-NOMINATION FORM FOR FREEDOM 7 APT EXECUTIVE BOARD

Your Name: _____

E-Mail: _____

Phone: _____

_____ **PRESIDENT:** responsible for the supervision and proper function of all APT activities; presides over APT meetings; coordinates and supports the work of all officers and committees; serves as a delegate of the entire APT.

_____ **SECRETARY:** records and distributes minutes of all APT board meetings; maintains business records of the APT; assists the VP of Communications as needed.

_____ **TREASURER:** serves as an authorized signatory on APT financial accounts; provides regular bank account reconciliation to check register; reports on budget status at monthly meetings; develops an annual budget with the help of Board and Principal; creates annual financial report.

_____ **FINANCIAL SECRETARY:** serves as an authorized signatory on financial accounts; maintains the APT account checkbook; records and logs all APT monies received; makes & reports both deposits and payments as authorized by the budget and approved by the Treasurer.

_____ **VP OF EVENTS:** serves as an ex-officio member of all fund raising committees; reports on fund raising events to the APT; serves as a signatory of the APT bank account and authorizes disbursements; work with the Treasurer to ensure accuracy and accountability of all financial statements and reports; creates an annual budget with the Board and Principal.

_____ **VP OF VOLUNTEERS:** coordinates volunteer program, procedures and accountability, including the volunteer contacts data base; serves as Room Parent liaison; works with event coordinators and school personnel to assess their volunteer needs; works with the VP of Communications to post volunteer needs to the parent community (via electronic sign up).

_____ **VP OF PROGRAMS:** supports all APT activities and events to include identifying coordinators and providing guidance as needed; serves as Hospitality coordinator liaison; markets the programs to ensure maximum participation; develops forms and processes to ensure success of APT activities and programs; reports progress/status to the APT Board.

_____ **VP OF COMMUNICATIONS:** coordinates the weekly school newsletter; supervises various vehicles of communication (e.g. Facebook, APT web site and email lists); works with event coordinators and APT board members to ensure school related information is available for families to easily access.

_____ **DIRECTORS:** serve as liaisons for designated APT sponsored events, provide support for the President and Vice Presidents; perform such other duties as assigned by the organization. As Officer positions open, directors are expected to run for election in any VP position or for the Presidency so as to provide the organization with continuity and officers experienced in APT Executive Committee operations (the Board). Directors are asked to sign up for one or more of the APT coordinator positions or serve on one or more event committees as needed.