

Parent Notifications

As required by the Every Student Succeeds Act (ESSA) the following information is to be shared annually with parents:

Right to Know Information

All parents of a student in our school have the right to request information about the professional qualifications of the teachers or teaching assistants who serve their child. This information can be found in the Title I Parent Notebook in the front office.

Non-State Certified Teacher Notification

ESSA requires schools to notify parents when a teacher, who does not meet State certification or licensure requirements at the grade level and subject area in which they are assigned, teaches your child for four consecutive weeks. It is Brevard Public Schools' policy to only employ state certified teachers. However, we will send home a letter providing you with specific details about the situation if this ever occurs.

Title I Complaint Procedure

If any LEA or School Plans (e.g. Title I LEA Plan, Title I LEA PFEP, Title I School PFEP or SIP) are not satisfactory to the parents of participating children, the school district will submit any parent comments with the Title I, Part A plan when the school district submits the plan to the State Department of Education. Parents must be informed of their rights to submit comments/concerns. Comments received at Title I schools MUST be forwarded to the district Title I department and those comments will be included with submission of the LEA Title I Plan, as required.

What is Title I?

Title I provides support through resources and research-based training, enabling schools to develop high quality, enriched programs that meet the individual needs of all children, families, and staff.

Title I is a federally funded program designed to improve achievement at schools with a high percentage of students eligible for free and reduced priced lunches. Every student enrolled in our school is eligible for Title I services. Programs are designed to serve children who need extra help in meeting state standards.

Our school has coordinated the Title I plan with our School Improvement Plan (SIP). Parents who are elected to serve on the School Advisory Committee (SAC) participate in the development and review of all school plans. Copies of plans are available upon request from the front office or at the school website.

At Madison our Title 1 program provides services through differentiated curriculum programs, Intervention, Materials, Additional Staff and a Parent Liaison.

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James Madison Middle 2023-2024



Parental and Family Plan (PFEP) Summary Brochure

This document may be accessed in its entirety in the **Title I Parent Notebook** located in the front office

[https://www.brevardschools.org/
MadisonMS](https://www.brevardschools.org/MadisonMS)

James Madison Middle School 2023-2024 Parent and Family Engagement Plan (PFEP) Summary

All stakeholders (staff, parents, students, and community) of James Madison Middle will work as a collaborative team to provide a positive, safe, and nurturing environment to ensure that all students are able to meet their full academic achievement.

Involving Parents

Madison Middle values the participation of parents at school and encourages our parents to become involved in planning, reviewing, and improving our programs. Parent participation in our School Advisory Council (SAC) and Parent Teacher Organization (PTO) are essential to our continued improvement and success. Parents will be asked to evaluate and provide feedback about Madison's policies, procedures, and programs through an Annual Needs Assessment during the fourth quarter of each school year. The feedback provided through this survey will be used by SAC for future planning. Parents also provide feedback on the School Compact and Parent and Family Engagement Plan (PFEP) through an exit slip after Parent and Family Engagement Events held throughout the year.

Full Participation

To the extent possible, our school will provide full opportunities for the participation of all parents (parents with limited English proficiency, parents with disabilities, and parent of homeless and migratory children). Translations and interpreters provided as needed, upon request.

Supporting Partnerships

Parents and guardians can be involved at Madison Middle by attending Family Engagement Nights, FAST/EOC Prep, PTO/SAC, Book Fairs, Open House, Orientation./Transition Nights, extracurricular activities involving parents, awards ceremonies, and guidance meetings.

Title I Annual Meeting

James Madison Middle's Annual Meeting will be held in person and a recording of the presentation will be located on the school's website. Parents and guardians will join the meeting to hear about James Madison Middle's Title I program presented by the Title I Coordinator. The Title I and Administration team will be available to answer any questions or address any concerns. When presenting the Title I program, we will explain our current academic action plan and current school grade (C). The meeting will cover the parents' right to know. Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers and paraprofessionals. Parents must be notified if their child is assigned to or taught for four or more consecutive weeks by a teacher who is not highly qualified.

Coordinating Programs

The school based social worker will work with the district liaison to ensure that all students in transition receive appropriate services. Our SAC chair holds monthly SAC meetings that keep key stakeholders, including community members, up to date on pertinent information happening throughout the school. Our Partners in Education Contact has contacted local businesses and is working on getting commitments from several local partners who are willing to develop a partnership with James Madison Middle.

Training School Staff

James Madison Middle will educate staff on communicating and building partnerships with families, and how to correlate activities to student achievement. Trainings will include presentations at staff meetings for Visible Learning, MTSS, Positive Behavior Intervention Support, Collaborative Teaching and using AVID strategies to increase student achievement .