

**Cape View Elementary School
School Advisory Council (SAC)
Meeting Minutes
Tuesday – December 15, 2020**

The meeting was called to order by Larissa Kollanda, Chairperson, at approximately 3:15 p.m.

Members Present via Zoom:

- Jill Keane, Suzanne Brooks, Barbara Mohr, Larissa Kollanda, Robin Berry, Sharon Thornton, and Christina Griffin.
- The agenda and minutes from the last meeting were reviewed, and a motion was made and approved to accept them as written. It was seconded by Suzanne Brooks.
- Mrs. Keane notified the team that the SIP was at their fingertips in the Parent Binder located in the front office.
- Discussed the School Improvement Plan (SIP) Professional Development and Positive Culture Development (see the attached Agenda for more detailed information).
- Team was notified that Cape View was doing a Virtual Science Night on Wednesday, December 16th. It is being done via Zoom with parents and students.
- Cognia Accreditation Review – Cape View was selected. It will be a Zoom Meeting. Groups of parents, students, and teachers will be interviewed about the learning environment and leadership practices at our school.
- Upcoming Surveys that will be coming out are the Insight Survey for teachers, the Youth Truth Survey for Students in January, and the Parent Survey for Cape View parents at the end of the school year.
- Business Partner Spotlight – Shout Out to Papa Vito's for generously donating a new washing machine to the Cape View Cafeteria. We also appreciate BFT (Kyle Savage) for providing lunch for the teacher last month.
- Discussed Cape View's Emergency Planning Team and who was on it.
- Next month Mrs. Keane will share the accreditation questions we receive.
- Team was asked if there was any other input. No one had any.

A motion was made to adjourn the meeting. The meeting was then adjourned at 3:35 p.m.

The next meeting is scheduled for Tuesday, January 19, 2021 at 3:00 p.m.

Minutes Submitted By:

Minutes Approved By:



Barbara Mohr
SAC Secretary



Larissa Kollanda
SAC Chairperson

Cape View School Advisory Council Meeting December 15, 2020

Welcome / Sign In	Kollanda	2 minutes
Review\Adoption of Minutes	Kollanda	2 minutes
<p>School Improvement Plan: Professional Development</p> <p>Conscious Discipline training mid-year.</p> <ul style="list-style-type: none"> Trauma in the classroom will be delivered through 3 professional development trainings by the Guidance Counselor. Informed teachers will be able to provide our students the need to feel safe and secure in order to learn. Teachers will learn about the most important issue: Compassion Fatigue and self-care tips. These tips can be taught to stakeholders (in alignments with District strategic plan Objective A3). IPST(Individual Problem-Solving Team)/MTSS (Multi-Tiered System of Support) will work with the guidance counselor to develop a multi-tiered framework to support social-emotional learning, behavior, and mental health across the school and community. <p>Positive Culture and Development</p> <ul style="list-style-type: none"> A positive school culture and environment reflects: a supportive and fulfilling environment, learning conditions that meet the needs of all students, people who are sure of their roles and relationships in student learning, and a culture that values trust, respect and high expectations. Consulting with various stakeholder groups and environment are critical. Stakeholder groups more proximal to the school include teachers, students, and families of students, volunteers, and school board members. Broad stakeholder groups include early childhood providers, community colleges and universities, social services and business partners. Stakeholders play a key role in school performance and addressing equity. Consulting various stakeholder groups is critical in formulating a statement of vision, mission, values, goals, and employing school improvement strategies. 	Kollanda	10 minutes
• Title 1: PFEP	Keane	5 minutes
<p>Cognia Accreditation Review</p> <ul style="list-style-type: none"> Cape View was selected. 	Keane	5 minutes
<p>Surveys:</p> <ul style="list-style-type: none"> Insight Survey (Teachers) Youth Truth (Students) Parent Survey (CV Parents) 	Keane	5 minutes
<p>Business Partner Spotlight!</p> <ul style="list-style-type: none"> Thank you to Papa Vitos for generously donating a new washing machine to Cape View. We appreciate BFT (Kyle Savage) providing our staff with lunch last month. 	Kollanda	2 minutes
Input (Open Forum)	Kollanda	5 minutes
Next Meeting Confirmation/Adjournment	Kollanda	2 minutes

Notes:

SAC Meeting Dates

January 19, 2021

February 16, 2021

March 23, 2021

April 20, 2021

May 18, 2021