

Fairglen Elementary  
School Advisory Committee (SAC) Minutes  
October 2, 2014

Present

1. Kim Matthews – Teacher
2. Sue Bradin – Community Member
3. Candace Cowan- Parent Member
4. Jaclyn Crotwell - Teacher
5. Heather Armstrong – Parent Visitor
6. Mary Dowty – Parent Member
7. Marshall D. Malcolm – Community Member
8. Stephanie Lowe – Parent Member
9. Nick Bailey – Parent Member
10. Caci Cook – Parent Visitor
11. Michelle Cranford – SAC Chairperson/Teacher
12. Heidi Traver – Parent Member
13. Robin Southern- Parent Member
14. Brandy Starky – Parent Visitor

Absent

1. Amber Ziegler – Parent Member
2. Stephanie Brandenburg- Teacher
3. Lynn Francisco – Principal (in building handling emergency school business)

This meeting was called to order at 4:04 pm. Introductions were made. Minutes for September 4, 2014 meeting were read. Ms. Sue Bradin moved that the minutes be approved, and Mrs. Southern seconded the motion.

Old Business:

- Mrs. Cranford informed the committee that Mrs. Amber Ziegler will be at the next meeting.
- There will be a Special Election at the PTO meeting following this meeting to vote for parent members that were interested in being on the committee but missed the deadline due to miscommunication.

Review of October and November Calendars:

- Oct. 8-Walk to School Day
- Oct. 15 and 29-Early Release days
- October 24<sup>th</sup>-Award Day and Fairglen FunTown night. All money raised at FunTown will go towards our new playground.
- Oct 22.- Report cards issued
- Nov. 2-Daylight savings Time ends
- Nov. 3-Conference Night
- November 4- Election Day/ Individual Picture makeup day
- November 10- McTeacher Night 5-7pm

Principal's Update:

Mrs. Cranford reviewed the School Improvement Plan final revision with the committee due to Ms. Francisco handling emergency school business. Members were furnished with a copy of the final draft of this year's School Improvement Plan to review. The school-based objective that drives everything we are doing this year incorporates summarizing strategies consistently across all content areas daily, while continuing to increase the use of higher order questions. Teachers will also use student data notebooks to ensure progress monitoring. Mrs. Cranford asked for questions and input.

The final SIP will be submitted it to the district on October 10, 2014. Mrs. Crotwell motioned to accept the SIP. Mrs. Southern seconded the motion. The plan was unanimously accepted.

New Business:

Mrs. Cranford shared with the committee on behalf of Mrs. Francisco that we are getting closer to raising money for the “new” playground to be moved from South Lake Elementary.

Questions/Comments:

Mrs. Lowe inquired about the scheduling of club day and would like to see if club day can be moved so that gifted students can participate. Mrs. Cranford will let Mrs. Francisco of this question.

The next SAC meeting is scheduled for Thursday, November 6, 2014.

Mrs. Southern motioned that the meeting be adjourned, and Dr. Malcolm seconded the motion. The meeting was adjourned at 4:41pm.